



Community Safety Partnership Board

Terms of Reference

Partnership Intent

To make our communities safer and stronger by working in partnership with local agencies and communities to reduce crime and anti-social behaviour, improve community safety and reduce the fear of crime. This will be achieved in partnership with other strategic boards by focusing on prevention and early help, tackling offending and re-offending, reducing the dependency on substance misuse and tackling the priority areas set out in the Safer and Stronger Communities Partnership Plan.

Partnership Purpose

North East Lincolnshire's Community Safety Partnership (CSP) has the responsibility to fulfil the statutory requirements of the Crime and Disorder Act 1998 as amended by the Police and Justice Act 2006. This document also serves as the Community Safety Agreement, as set out in Statutory Instrument 1830, to identify the ways the responsible authorities might effectively implement the priorities set out in the Joint Strategic Intelligence Assessment through coordinated or joint working, and how the responsible authorities might otherwise reduce crime and disorder or combat substance misuse through coordinated or joint working.

Community Safety Partnership Responsibility

The CSP Board has the responsibility to agree the priorities of the partnership and deliver against those priorities to improve community safety across North East Lincolnshire.

The CSP Board will achieve this by:

- Having strategic oversight of issues relating to all aspects of community safety.
- Overseeing the production of annual Joint Strategic Intelligence Assessment and Partnership Plan.
- Utilising data and intelligence from available crime audits, needs assessments and other data sources to inform strategic tactical and operational activity, initiatives and interventions.
- Maximising the opportunities of closer integrated partnership working to avoid duplication, improve efficiency and provide value for money.
- Ensuring Task Groups are outcome focused, delivering against identified priorities using Outcome Based Accountability methodology via an up to date action plan, and are suitably attended.
- Making decisions in an inclusive and transparent way.

Partnership Principles

The following principles will guide the CSP Board's work. It will seek to:

- Balance risk and harm
- Seek long-term solutions
- Maximise resources to best effect
- Share all relevant information and data with confidence under the Humberside Information Sharing Charter
- Build on proven and workable interventions
- Facilitate effective community input
- Integrate approaches to enforcement / front-line services
- Integrate offender management
- Monitor robustly, evaluating progress and applying good practice

Responsibilities and Core Business of the CSP Board

Statutory functions :

CSPs are responsible for delivering the following statutory duties:

1. Commission Domestic Homicide Reviews
2. Analyse a wide range of data, including recorded crime levels and patterns, in order to identify priorities in an annual strategic assessment (JSIA)
3. Set out a partnership plan and monitor progress
4. Engage and consult with the local community about their priorities and progress made to achieve them
5. Set up protocols and systems for sharing information
6. Produce a strategy to reduce reoffending
7. Hold a joint crime and disorder committee to exercise scrutiny functions in the delivery of CSP duties
8. Produce a strategy to reduce alcohol and substance misuse
9. Undertake an ASB case review (known commonly as a Community Trigger) where the relevant threshold is met, adopting a problem-solving approach (responsible bodies are set out in statute as councils, police, CCG and providers of social housing and not the full CSP).

In addition to the existing statutory responsibilities, the Home Office has published its intent to introduce new primary legislation, creating a duty on relevant organisations to collaborate, where possible through existing partnership structures, to prevent and reduce serious violence. This will be reinforced by an amendment to Section 6(1) of the Crime and Disorder Act 1988 to make serious violence an explicit priority for CSPs. Presently this is still in the consultation phase and the terms of reference will be amended with definitive confirmation.

The CSP will ensure that the statutory responsibilities are discharged via monitoring and assurance within the quarterly Board meetings.

Strategic planning:

- To oversee the production of the annual Joint Strategic Intelligence Assessment, and endorse the agreed priorities which form the basis of developing the rolling three year Partnership Plan.
- To manage resources appropriately to deliver the annual Partnership Plan.
- To oversee the delivery of the community safety strategic priorities, holding those responsible to account.

- To integrate, wherever appropriate, the plans and services of partner organisations.
- To ensure that the partnership is kept up to date so that it is able to respond effectively to community safety matters.
- To review the information sharing protocol annually.

Taking an Outcome Based Accountability (OBA) approach:

- Ensure that an OBA approach is implemented across the partnership and to each of the agreed priorities.
- To be aware of developing community safety issues outside of the agreed priorities that have a negative impact on the people of North East Lincolnshire.
- To monitor progress in line with OBA principles.

Community engagement:

- To ensure that the community is consulted with and their views taken into account on the delivery of those services.

Integrated working:

- When necessary to commission specific, time-limited task and finish groups to report on particular topics. The task and finish groups will advise, guide and report their findings to the CSP Board.
- To ensure that all partners and statutory agencies have a clear understanding of each other's roles and responsibilities.
- To assist and support partners in joint ventures to design and deliver services to eliminate unnecessary gaps and duplication of services.
- To agree and monitor the allocation and use of all relevant resources, where appropriate.

Membership

The membership of the CSP Board comprises of the Responsible Authorities (statutory agencies) and other key partners. This includes:

Responsible Authorities

- Humberside Police
- North East Lincolnshire Council
- Humberside Fire & Rescue Authority
- Clinical Commissioning Group (Health)
- National Probation Service
- Community Rehabilitation Company

Other Key Partners

- Office of the Police and Crime Commissioner
- Voluntary Action North East Lincolnshire (VANEL)
- Representative from VCSE Alliance

The membership of the CSP will be reviewed annually including voting rights. Members must possess the relevant expertise to carry out the responsibilities expected and must appoint a suitable deputy to attend in their absence.

The current Membership list is shown at appendix one.

Partner action

Representatives will be responsible for ensuring that all key issues are disseminated back to their organisations, ensuring compliance with any actions required and reporting back progress to the CSP Board.

Absence

If a representative of a statutory agency is unable to attend, a substitute must be sent to the meeting. If there is no representation for three meetings the organisation / sector will be asked to re-appoint / confirm its commitment to the partnership.

Version Control	
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Status	Approved
Approved by	CSP Board
Date approved	7 April 2020
Last updated	27 November 2020
Review date	April 2021

APPENDIX ONE: Community Safety Partnership Membership

Organisation	Member
Humberside Police	Chief Superintendent Darren Wildbore, Chair
	Superintendent Craig Scaife
Local Authority	Spencer Hunt, Assistant Director Safer NEL, Deputy Chair
	Cllr Ron Shepherd, Portfolio Holder Safer Stronger Communities
	Cllr Paul Silvester, Chair Communities Scrutiny Panel
	Paul Caswell, Youth Offending Service
Humberside Fire and Rescue Service	Phil Leake, Divisional Commander
National Probation Service	Nick Hamilton-Rudd, Director
Community Rehabilitation Company	Becky Bailey, Director
Public Health	Geoff Barnes, Assistant Director
	Mike Hardy, Public Health Commissioning Lead (Substance Misuse)
Clinical Commissioning Group	Lisa Hilder, Assistant Director
	Julie Wilburn, Designated Nurse for Safeguarding Adults & Children
Voluntary Sector Alliance	Debbie Woodward
Voluntary Action North East Lincolnshire (VANEL)	Paula Grant, Chief Officer
NAVIGO	Hayley Bateman, Designated Professional & Head of Safeguarding
Office of The Police and Crime Commissioner	Katrina Goodhand, Engagement Officer
Community Safety Partnership	Rebecca Freeman, CSP Manager

APPENDIX TWO: Community Safety Partnership Current Structure and Delivery Mechanisms

