



Record of Meeting

	<p>NEL Safeguarding Children Partnership Full Board</p> <p>Venue: Microsoft Teams Date: Thursday 11th February 2021 Time: 13:30 – 16:20</p>
1.	<p>Attendees: D Wildbore (Chair) – Chief Superintendent, Humberside Police J Haxby – Director of Quality & Nursing Services, CCG S Hunt – Assistant Director Safer NEL H Willis – NEL SCP Coordinator Dr Z Haider – Designated Doctor, NLaG Dr M Pathak – Named GP for Safeguarding, NELC A Rawlings – SCP PSO & Designated Nurse for CLA & Deputy Designated Nurse for Safeguarding Adults & children CCG P Booker-SCP PSO & DCI PVP South Bank, Humberside Police J Swinburn – SCP PSO & Service Manager, CASS, NELC J Wilburn – Designated Nurse for Safeguarding Adults & Children P Hutchinson – Executive Principal, Wellspring Academy Trust Councillor Ian Lindley – Portfolio Holder for Children, Education and Young People, NELC L Arthey – Interim Assistant Director, Assessment and Safeguarding, NELC A Harty – CP and Court Services Manager, Assessment and Safeguarding, NELC</p> <p>Presentations made by: P Curtin – Voice & Influence Coordinator, NELC M Wilson – Chair of Youth Action S Pintus – Director of Public Health R Taylor – SEND Strategic Lead, NELC D Alaszewski – Head of Safeguarding, NELC S Blanchard – Integrated Front Door Service Manager, NELC</p> <p>Apologies S Mills - Head of Learning Service, Grimsby Institute of Further Education J Hewson – Chief Operating Officer (Director of Children’s Services, NELC) R Moody, Eastfield Primary Academy</p>
	<p>Note Taker – Sally Greetham, Business Support Specialist, SCP</p>
2.	<p>Young Inspectors Inspection Report</p> <p>P Curtin advised that the young inspectors have now undertaken their pilot inspection of Young Minds Matter. They planned and developed processes and timescales for different elements of the inspection which included:</p> <ul style="list-style-type: none"> • Interviews with frontline staff and managers using a focus group approach. • A virtual tour of the building. • A review of the website and online offer.

They were unable to achieve:

- Pre interview questions for young people and parents.
- Interviews with parents/carers and young people.

M Wilson, Chair of Youth Action and a young inspector highlighted the following findings and challenges of the inspection:

- Received positive examples from frontline staff and managers on how they gain the voice of the child.
- A positive outcome was the creation of a video tour of the building, which is now available on the services website.
- Unable to speak to the children, young people and parents that are using the service.
- Had wanted to undertake an anonymous survey of service users to ensure service is functioning due to the current demand, but unfortunately due to information governance restraints within the organisation were unable to progress with this.
- The Service Manager shared that demand has increased but no increase in service provision.
- The inspection was an enjoyable experience but frustration due to not be able to fulfil the true intentions of the inspection, due to the pandemic and would like to be able to complete it fully.

Next steps:

- Approach the services information governance around a resolution to be able to undertake the anonymous survey.

J Haxby commented that this was a good report and highlighted some interesting points and learning. There is a need to encourage a culture of services being welcoming to the young inspectors and transparency. J Haxby confirmed the CCG can support the young inspectors in providing the required data to inform their inspection report and would be happy for her team to explore the issues around sending out an anonymous survey with the YMM information governance team. It was suggested that a standard letter be drafted from the SCP to providers who are to be inspected by the Young Inspectors outlining the purpose of the inspection, the expectation of the provider and the support the SCP will provide.

D Wildbore expressed his thanks to the Young Inspectors for undertaking this inspection on behalf of the SCP. He confirmed the SCP's support of the completion of the inspection and asked for a timeline to be identified.

ACTION	LEAD	DEADLINE
The CCG to support the young inspectors in providing the required information to inform the inspection of Young Minds Matter	J Haxby/J Wilburn	01.03.2021

ACTION	LEAD	DEADLINE
The CCG to explore with Young Minds Matter information governance team the issues in respect of the young inspectors sending an anonymous	J Haxby	15.03.2021

	survey to children and parents as part of the inspection.								
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3.	CDOP Annual Report 2019-20								
	<p>S Pintus, Director of Public Health and Chair of the Child Death Overview Panel (CDOP) apologised for the lateness of this report being presented to the SCP. The report covers a period of significant change for the child death review process with responsibility for oversight of child deaths in a locality transferring from multi-agency safeguarding arrangements to health services. It highlights that deprivation still plays a big part within North East Lincolnshire. Most of the deaths occurred during the neonatal phase or due to congenital anomalies with no modifiable factors found.</p> <p>To ensure compliance with the statutory guidance recommendation that the local child death arrangements cover a child population such that they typically review at least 60 deaths per year, Northern Lincolnshire partners are working with Hull, East Riding of Yorkshire, York and North Yorkshire Child Death review partners. The localities will work together to share learning, identify themes and trends, align processes and procedures to support analysis and comparison and undertake thematic reviews.</p> <p>It was confirmed that CDOP has strategic oversight of the recommendations and learning from the report. If there was a need to escalate any case safeguarding issues this would be done at the point of the child death review which happens before the case goes to the CDOP.</p> <p>S Pintus advised that the next CDOP Annual report should be available around autumn time. It was agreed that the new report be brought to the SCP Full Board meeting on the 12th November 2021.</p>								
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4.	Minutes from Previous Meeting & Matters Arising								
	<p>The Minutes of the SCP Full Board held on the 6th November 2020 were agreed as a true and accurate record with the following amendment:</p> <ul style="list-style-type: none"> A Rawlings works solely for the CCG, NLAG to be removed. <p>D Wildbore took the opportunity to congratulate L Arthey on being appointed as the new North East Lincolnshire Council's Director of Children's Service. She will take up her new post on the 1st April 2021.</p>								

5.	<p>Action Tracker</p>
	<p>Actions 51, 52 and 55 to 60 are complete.</p> <p>Action 54: P Booker to provide an update on the findings of the MASH Review. Update: A review of the police performance within MASH has now been presented to D Wildbore, D Downs, the Chief and Deputy Chief Constables. A pilot is to be undertaken in North Lincolnshire.</p> <p>L Arthey expressed her disappointment that North East Lincolnshire was not chosen to be the pilot area. D Wildbore assured her there would be ongoing interaction as it moves forward and that findings from the pilot will be shared.</p> <p>J Haxby stated that she was not sighted on the scope of the work and the health role within the team and asked if that the review was undertaken jointly. P Booker confirmed the review has focussed on the performance of the police within MASH from a force wide perspective, looking at the demands for the police response and what support can be provided and the possibility of additional resource. This is only the first phase, moving forward there will be a multi-agency approach.</p> <p>It was agreed that this action can now be closed.</p> <p>Action 53: Liaise with J Wilburn in including health within the police review of MASH. Update: This is still outstanding as waiting for final approval of the review.</p>
	<p>ITEMS FOR DECISION/DISCUSSION</p>
6.	<p>Performance</p>
	<p><u>MACE Report Update</u> D Alaszewski presented the MACE Report update which included:</p> <ul style="list-style-type: none"> • The Adolescent Risk strategy will cover 5 main areas of focus including child exploitation, mental health, offending, reoffending and drug use. • The Adolescent Risk Strategic Group and sub groups are being developed and implemented by the end of March 2021. • The position of a Risk Management Governance Chair has recent been advertised. • Continuing development of the training offers around adolescent risk. • Agreement to be part of a research project that feeds back to the home office and DfE around responses to child exploitation. <p>D Wildbore confirmed that:</p> <ul style="list-style-type: none"> • The SCP would continue to support in the development of a contextual approach to managing the risk around child exploitation and extrafamilial harm. • The SCP agreed that further discussion was need around an information sharing agreement to support in relation to the development of local multi agency problem profiles through the development of a shared data set. • The SCP have reviewed and are in agreement with the Adolescent Risk Strategic Group governance structure. <p><u>Transition Protocol for Children Subject of Child Criminal and Sexual Exploitation</u> S Blanchard asked the SCP Board for their authorisation of this protocol which has been developed with the Safeguarding Adults Board. The effects of harm do not stop at 18 years old. The aims of the protocol is to provide a framework, for those who have been criminally or sexually exploited, that allows both children’s services and adult services to manage the</p>

transition in a timely manner, allowing scope for assessment, establishment of trust and identification of service requirement and/or the commission of services if required.

J Haxby asked if there is the right infrastructure in place to make this happen. S Blanchard said that this is the start of the journey and believed gaps will be identified where services are not available to these young people. If we can understand the gaps then consideration can be given to further commissioning.

J Haxby advised that a Vulnerable Adults Board had recently been established, young people will be supported through this mechanism but questioned whether there is a process for those young people that do not meet the criteria. L Arthey advised that Children's Services are in the process of advertising for the position of Children and Adults Complex Care Lead who will sit under S Blanchard.

The SCP members approved the Transition Protocol for Children subject of Child Criminal and Sexual Exploitation.

L Arthey advised that there are spaces within allocation at the Partners Research in Practice being held on 15th March 2021. This is a free offer and is happy to share details to any interested parties.

ACTION	LEAD	DEADLINE
L Arthey to circulate details of the Partners Research in Practice being held on 15 th March 2021	L Arthey	13.05.2021

CLA Scorecard / Full Trajectory of CSC Case Numbers report

L Arthey highlighted key information including:

- There are currently 590 children looked after (CLA)
- Numbers beginning to reduce.
- Exits through the promotion of adoption.

Care Leavers:

- There are currently 122 Care Leavers, this has increased due to those in care reaching the age of 18.
- Any safeguarding issues are dealt with promptly.

CLA Health:

- Up to 27th January 2021 95% of CLA had a health assessment completed on time.
- Dental assessments down to 28% but this is due to the dentist not being open for routine check-ups during the pandemic. Emergency appoints are being dealt with.

Personal Education Plans (PEPs):

- There is a high volume of CLA requiring PEPs.
- More work is required to address the quality PEPs and around target setting.
- The Corporate Parenting Board are offering the required scrutiny.

Placement Stability :

- In December there was 65.2% CLA fostered cohort in in house fostering placements, this needs to be driven down to ensure children are able to stay local to their support networks.
- Next month there will be a recruitment drive for foster carers.

Care Leavers in Education, Employment or Training (EET):

- 60% of 17-18 year olds and 51% of 19-21 year olds are in EET.
- An area of focus for the Corporate Parenting Board is local jobs for local children.
- Looking into being able to offer a wider range of services.

CLA Reduction Plan:

- Reduce demand at the front door by utilising the Early help offers.
- Ensure no drift and delay for children seeking permanency.
- Safe exits.

Permanency – CLA Exiting Care:

- The cases of those children returning home will remain open.
- Working with Foster carers

Effective Reduction in Legal proceedings:

- There are currently 117 cases in proceedings.
- There has been a continued reduction in the number of cases waiting to be issues.
- There are 95 families in private law proceedings – this will reduce with the new family learning links project.

Exits from Care:

- This picture has fluctuated due to the pressures of COVID.
- 87 children have exited care over the last 6 months.

Planned trajectory for CLA Exits from Care in 2021:

- The Permanency Project Team is working effectively toward 49 children being reunified with their family or adopted by May 2021.
- A further 27 children will achieve permanency with connected carers.
- An additional 152 children subject to ICOs have planned exits from care between May and December 2021.

Child Protection Trajectories:

- There has been a 30% reduction in children subject to CP in this financial year.
- At 31st December 2020 there were 291 children on a plan, to date there are 270.

J Haxby said that there is now a real level of assurance from what is described and that we must not lose sight of this and would welcome further updates moving forward.

J Haxby advised that the right level of initial health assessments were not being achieved within timescales and 39% is not acceptable. More resource has been put in however there is a lack of transition of information which is resulting in not meeting timescale of assessment. J Haxby requested that Angela Rawlings be included in the work. L Arthey confirmed that business and management support has now been put in place to ensure partners meet their own outcomes. L Arthey advised the LA and CCG have jointly commissioned Barnardo's to provide a therapeutic offer for trauma informed work for staff who work with CLA.

A Rawlings asked if the edge of care service is impacting the number of children coming into care. L Arthey advised health support is offered at an early stage as part of the work of the permanency project multi-disciplinary team. This will allow the provision for crisis beds. Two weeks into a six month pilot.

A Harty provided assurance and confirmed there is a meeting today with CSC and safeguarding nurses to work together to address the delays of initial health assessments J Haxby requested A Rawlings is included in this work as the designated nurse.

SCP Performance Report

J Swinburn, Professional Scrutiny Officer presented the SCP Performance Report for Quarter 3 (Q3).

Progress in Q3 included:

- The Intelligence and Performance Group (IPG) have provided an exception performance report as requested at the last SCP Board meeting.
- Areas where performance has maintained included:
 - Percentage of statutory cases have remained the same within youth offending and % of out of court disposals have reduced.
 - Despite COVID, 28 virtual safeguarding courses have been delivered to 642 people.
 - Reduction in numbers of children missing from home and care.
 - The number of children open to child protection plans in December reduced considerably.

Analysis included:

- Demand on the Integrated Front Door (IFD) remains high with 2995 contacts in Q3. 45% of those contacts had previously had a contact in the past 6 months.
- A significant increase in children recorded as electively home educated (EHE). This is believed to be related to parental concerns around COVID. Additional resource has been identified to oversee caseload.

The Performance Report has been presented to the Safeguarding Assurance and Improvement Group to identify areas of concerns and recommendations for the SCP Board. Recommendations included:

- A deeper analysis of re-referral data including timelines for re-referrals of closed cases and analysis of repeat child protection plans.
- The PSOs to undertake an audit of the quality of referrals as part of their audit taking place in March 2021, of the application and effectiveness of local thresholds.
- Include an indicator regarding a % of agencies reporting that the voice of the child has led to a positive change.

L Arthey advised that there is a new Strategic Lead in the Children's Safeguarding and Reviewing Service who will be undertaking a formal review of the service.

ACTION	LEAD	DEADLINE
L Arthey to present the findings of the CSRS review to the SCP Board in May 2021	L Arthey	13.05.2021

J Haxby said this was a good, focused overview of performance and would welcome further insight into the numbers around the contacts, – the 'why' question. L Arthey advised that there has been audits on both high periods details of which can be provided outside the board arena.

J Wilburn commented that that data around the voice of the child and the impact of this is a welcome addition.

L Arthey added that regular reviews of re-referrals are undertaken by the Partners in Practice and is happy to share the analysis with the PSOs. J Swinburn confirmed that the PSOs will also be undertaking further analysis of re-referrals

D Wildbore advised that the SCP will support the recommendations within the Performance Report for Q3.

Section 11 Audit

H Willis introduced the Section 11 Audit and gave the following headlines:

- This is the 2nd joint report with the Safeguarding Adults Board (SAB), the 1st being in 2017.
- A total of 78 organisations have participated in the self-audit including leisure services and some adult providers as first time participants.
- 15 organisations were invited to take part in Section 11 challenge event, of which 14 agencies took part. Attendees include the Chairs of the SCP and SAB, elected member and key representatives from children's social care, youth offending, Focus, Navigo and also a GP surgery.
- Overall findings and themes included:
 - They had clear and robust safeguarding mechanisms in place for the group they are working with and providing services for.
 - There were good examples where adult care providers had also considered safeguarding children issues and had clear policies in place for staff.
 - There were a number of safeguarding themes that will be picked up by the SAB and SCP respectively including self-neglect and neglect.
- Recommendations were to:
 - To benchmark future section 11 audits against the progress made by the agency from the previous audit.
 - Share good practice.
 - A pre-planning session to be convened prior to the next section 11 audit.
 - Feedback to be given to each agency which has submitted a return.

J Haxby expressed concern around the lack of GP returns and said that the CCG need to work with primary care to ensure that this audit is completed. H Willis confirmed that two GP practices were invited to participate in the audit as a dip sample. M Pathak responded that that primary care is under a lot of pressure and did not understand the significance for the completion. Practice managers were asked to complete afterward but they found it rather long and did not always understand the language. Moving forward the audit could be circulated via the practice manager forum in order to be able to assist in the completion.

D Wildbore recommended that prior to the next Section 11 audit the SCP Executive have pre-planning discussion to agree the scope, focus and involvement of agencies.

ACTION	LEAD	DEADLINE
Prior to the next annual Section 11 audit (December 2021) A pre planning meeting of the SCP Executive to take place to agree the scope, focus and involvement of agencies.	H Willis	01.10.2021

7. SEND Report

R Taylor gave a presentation in respect of the SEND report highlighting the following:

- The LA joint SEND inspection in 2018 required a written statement of action that cuts across education, health and social care with a particular focus on children and young people with SEND and their families.
- Since 2018 there have been a number of monitoring visits giving check and challenge, the most recent taking place virtually on 2nd February 2021.
- This was a positive meeting with the LA and CCG being praised for their progress since the 2018 inspection
- Work has continued on the feedback received in March 2020 and have since been developed further during COVID.
- Parent feedback has shown that SEND is yet to be systematic and embedded.

	<ul style="list-style-type: none"> • The SEND transformation has included: <ul style="list-style-type: none"> ➤ Reviewed and implemented governance arrangements. ➤ Schools Forum working party established to analyse spend in the high needs block and provide solution focussed ideas for provision. ➤ An Education, Health and Care Plan (EHCP) Hub – by September 2021 all EHCP plans will be accessible via this hub, with parents being able to track plans. This will provide greater transparency and consistency of EHCPs. ➤ Access Pathway transformation ➤ Relunched the SEND local offer – a one stop shop for parents, professionals, education, health and social care. ➤ Review of short breaks and respite. ➤ Review of personal budgets. • Since March 2020 workforce development has seen an ongoing cycle of training to introduce relevant social care and early help teams to EHCPs. • Sarah Harding has been appointed to the Designated Clinical Officer post, which has had a huge impact. • What support is needed? <ul style="list-style-type: none"> ➤ Police, strategy and statement changes needed around children with disabilities. ➤ Support workforce development in this area to improve understanding across the system. ➤ Future consider for a Designated Social Care Officer(DSCO) role to provide a key link between the EHCP process and social care. This may become a statutory post in the revised code of practice. <p>J Haxby said this all feels very positive and that the group should be applauded in the progress they have made and asked if families have started to see the benefits. R Taylor advised that since January all families with EHCPs have been contacted to ensure they feel supported, the feedback has mainly been positive although there are still a number of parents that want to be vocal.</p> <p>L Arthey advised the role of Designated Social Care Officer has been built into the budget, want to get in before it becomes statutory.</p> <p>P Hutchinson advised that vulnerable young people with EHCPs were becoming stuck within the pupil referral unit but with work with R Taylor’s team were able to move them on safely. He highlighted that the Behaviour and Attendance Collaborative (BAC) are still seeing many young people being excluded who need to be supported with their needs. R Taylor responded that the BAC is under review, there is a need to get out of the culture of referring to specialist referral units or specialist provision but to use what is available at universal level in the first instance.</p>
8.	Risk Register
	<p>S Hunt advised that the Strategic Risk Management group met on the 3rd February 2021 during which the Risk Register was reviewed, controls updated and completed actions converted into controls. The theme of focus for this meeting was around capacity of the SCP in meeting the two outcomes and the need for assurance and confidence of workstream outcomes. Discussion included:</p> <ul style="list-style-type: none"> • Consideration and streamlining of reports presented to the SCP board, and SAIG. • Role of the SAIG and PSOs within the Line of Sight process to ensure the dissemination of learning. • A Task and Finish group to be convened to review the workstreams and demand management and feedback to the SCP Full Board in May 2021.

	<p>J Haxby suggested it would be helpful to identify separately those that are potential risk and those risks that are more high risk. S Hunt advised that although RAG rating had been introduced consideration will be given to differentiation of the risks.</p>						
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9.	SCP Governance Arrangements Review						
	<p>H Willis advised an action as agreed within the strategic delivery plan for the SCP Governance arrangements to be reviewed six months from implementation. The report sets out progress, challenges and considerations. A revised governance structure was implemented in June 2020 following the move from priorities to the two SCP outcomes as part of the development of the scrutiny and assurance framework. Since then capacity has increased through the introduction of the Professional Scrutiny Officers. The Improving Practice group changed to the intelligence and performance group and the Children's Safeguarding and Assurance Group changed to the Safeguarding Assurance and Improvement Group (SAIG). Adele Harty CP and Court Services Manager, Children's Social Care, NELC is the new Chair of the SAIG.</p> <p>A SCP Capacity Risk Task and Finish group will look at capacity issues and required resources to meet the achievement of the two SCP outcomes.</p>						
10.	Highlight Reports						
	<p>Improving Practice Group H Willis advised there had been good progress since the last report, including:</p> <ul style="list-style-type: none"> • Decision by the SCP Executive that the PSO role will continue on a permanent basis. • The quality of data input on Apex has improved. • Support of the young inspectors to undertake their first inspection of Young Minds Matter. • Support of the Section 11 Challenge event and report analysis. • SCP Executive agreed a proposal for the PSOs to receive and consider referrals for Line of Sight and to make recommendations to the SAIG n whether the criteria is met and what the Line of Sight should focus on. <p>Issues identified included:</p> <ul style="list-style-type: none"> • Timeliness of the performance report for consideration at the SAIG. • Capacity issues impacting on the ability to meet the two outcomes of the SCP. <p>Next Steps:</p> <ul style="list-style-type: none"> • A review of the Scrutiny and Assurance Framework due to the impact of COVID • PSOs and the SAIG to identify themes for future Line of Sight events from the analysis of performance and identified themes from the Line of Sight events. <p>Discussion around the need to ensure the SCP strategic delivery groups, chairs and PSOs have sufficient capacity and are supported in achieving the two outcomes. Agreement the SAF action plan needs to be reviewed to ensure that it is achievable and that the timeline is realistic. The SCP Executive, at their meeting on the 15.01.21 requested that the SCP Manager, PSOs and Strategic Chairs undertake a formal review of the Scrutiny and Assurance Frameworkd</p>						

Safeguarding Assurance and Improvement Group

H Willis advised there have now been three meetings of the SAIG, with Adele Harty taking over as Chair in January 2021. The SAIG membership consists of all key relevant agencies across the partnership including the voluntary and community section. Since the previous report the SAIG have:

- Received and analysed the SCP Performance report making recommendations to the SCP Full Board.
- Identified a number of practice issues through audit and review including ineffective use escalation process, lack of full assessment of historical factors impacting on risk and need, need for use of interagency chronologies at strategy meetings. Hearing but not acting on the child's voice and escalating worries.
- Informed the safeguarding practice month in respect of identified themes and practice issues.

Next steps include:

- Reviewing the timeliness of performance reporting to ensure the performance report is sent to the SAIG a week before the meeting.
- A Task and Finish group to be established to review the effectiveness of the Graded Care Profile 2 Neglect Tool, review the Neglect Strategy and develop an action plan as requested by the SCP Executive.
- Development of a spreadsheet that evidences all of the themes identified from practice audits/line of sight events, the work that has been undertaken including actions, how this was disseminated, and the impact of the actions taken.

Safeguarding Review Group

J Wilburn advised the Safeguarding Practice Review is progressing well. The management of Line of Sight Events now sits under the auspices of the IPG and SAIG. Initial learning from the Safeguarding Panel Review and Line of Sight events have helped shape particular workshop topics to be included as part of the "Practice Month" event.

The second multi agency practice panel meeting has taken place and so far has identified areas of learning around the understanding of roles and responsibilities at strategy meetings, listening and responding appropriately to the voice of the child and communication between agencies.

There are currently six cases at various stages of review including one completed review and action plan in place, two Line of Sight Events having been undertaken and action plans drawn up, and two cases waiting Line of Sight Events.

Next steps:

- The Independent Reviewer will produce a draft report in readiness for the next Practice Panel meeting.
- The Independent Reviewer will host a Practitioners event
- The panel will produce a 7 minute briefing
- The SRG will continue to disseminate the learning.

D Wildbore advised that the police are looking to bring in learning from other areas and asked if this will be done through this group. P Booker replied that this will be brought through the new process.

J Haxby asked if other agencies from across the Humber should be taking this approach to sharing learning.

It was clarified that the five points of learning so far identified by the Practice Review Panel will be addressed and progressed by the IPG and SAIG

	L Arthey highlighted that all the issues raised are fundamental core practice issues and ask if there would be partnership investment in respect of training around this core practice.		
	ACTION	LEAD	DEADLINE
	The SCP safeguarding training review to consider the inter-agency training required to support core safeguarding practice being embedded. To include agency roles and responsibilities within the Child Protection conference process including Strategy discussions and core groups	H Willis/S Impey	13.05.2021
11.	Covid Update by Exception		
	There was no updates by exception		
	ITEMS FOR INFORMATION		
12.	Forward Plan		
13.	Strategic Delivery Plan		
14.	Finance Report		
15.	Challenge Log		
16.	Corporate Parenting Board Minutes		
	Next Full Board Meeting: Date: Thursday 13th May 2021 Venue: to be confirmed Time: 13:30 – 16:30		