



## Record of Meeting

	<p><b>NEL Safeguarding Children Partnership Full Board</b></p> <p><b>Venue:</b> Bremerhaven Room, Town Hall Square, Grimsby  <b>Date:</b> 14<sup>th</sup> January, 2020  <b>Time:</b> 14:00 – 17:00</p>
1.	<p><b>Attendees:</b>  Darren Wildbore(Chair) – Chief Superintendent, Humberside Police  Jan Haxby – Director of Commissioning and Nursing Services, CCG  Joanne Hewson – Chief Operating Officer (Director of Children’s Services, NELC)  Spencer Hunt – Assistant Director Safer NEL  Helen Willis – NEL SCP Coordinator  Mary Marsh- Commissioning and Relationships Manager, NELC  Julie Wilburn – Designated Nurse for Safeguarding Adults &amp; Children  David Wood – Detective Chief Superintendent, Humberside Police  Megan Dennison- Assistant Director Children and Family Services  Phil Hutchinson – Executive Principal, Wellspring Academy Trust  Bukar Wobi – Designated Doctor, NLaG (Arrived at 15:15)  Councillor Ian Lindley – Portfolio Holder for Children, Education and Young People, NELC</p> <p><b>Presentations made by:</b>  Geoff Barnes- Deputy Director of Public Health, NELC  Lydia Golby – Nursing Lead for Quality, CCG  Vicki Lawson – Assistant Director Performance &amp; Quality, CSC, NELC</p> <p><b>Apologies</b>  R Moody : Eastfield Primary Academy</p>
	<p><b>Note Taker –</b> Sally Greetham, Business Support Specialist, SCP</p>
2.	<p><b>Public Health Annual Report – Geoff Barnes</b></p> <p>Geoff Barnes gave a presentation of highlights from the Public Health Annual Report, these included:</p> <ul style="list-style-type: none"> <li>• The report is a statutory requirement. The report focuses on key aspects of place such as air we breathe, communities/ houses we live in and the transport system</li> <li>• There nine sections of the report which are based on evidence picked up from the local area. The community organiser at Centre4 was commissioned to conduct the research over the summer of 2019.</li> <li>• Key Findings:</li> </ul>

	<ul style="list-style-type: none"> <li>➤ More deprived wards experience poorer overall local environmental quality</li> <li>➤ Positive social action supported by NELC’s Environmental Services and Comms teams</li> <li>➤ Air quality has been improving but pocket of poor air quality exist</li> <li>➤ Seeing more violent crime, anti-social behaviour and child criminal exploitation particularly in more deprived parts of NEL</li> <li>➤ The Adolescent Life Style survey which is completed every four years indicates that the proportion of young people who say parks in NEL are good is falling</li> <li>➤ Physical access to healthcare is good with both primary and secondary care services in NEL</li> <li>➤ Positive developments to improve the offer of Arts and Culture NEL</li> </ul> <ul style="list-style-type: none"> <li>• Recommendations: 16 recommendations here highlighted along with the lead for each recommendation</li> </ul> <p>J Hewson asked how other agencies would be involved in contributing to the actions. G Barnes advised the Place Board will identify the top 5 which will be led on by the themed boards</p> <p>J Haxby noted teenage pregnancy had reduced and said it would be helpful to understand the reduction. G Barnes said it was a combination of factors including access to contraception and education</p> <p>Councillor Lindley stressed that pressures are currently high at the hospital, A&amp;E with the elderly/vulnerable residents feeling it the most. He expressed concern that they do not rise to the challenge of winter pressures which hits every year.</p> <p>G Barnes commented that improvements could be made to ensure that adults receive appropriate /available vaccinations, the proportion of child vaccinations is really good and one of the highest in the country.</p> <p>It was agreed that the SCP Board support the report and the recommendations.</p>
<p><b>3.</b></p>	<p><b>Previous Minutes and matters arising – Full Board 16/10; Executive Board 11/11</b></p>
	<p>These Minutes of the Part 1 and Part 2 Board meeting held on the 16<sup>th</sup> October 2020 and the Executive Part 1 meeting held on the 11<sup>th</sup> November 2019 were agreed as a true and accurate records.</p> <p>Future meetings will consist of an Executive Board Meetings and separate Full Board Meetings which will be held on a quarterly basis.</p>

MACE Health Paper (Action 17 from the SCP Board Meeting 16.10.20) – J Wilburn highlighted only Health colleagues had completed the questions for this report. It was clear from the feedback that staff are not clear on their roles and responsibilities. The MACE is chaired by K Chalmers and D Alaszewski supported by M Clayton. The findings and recommendations of the report have been shared with the D Alaszewski to be considered as part of the Mace review. M Dennison advised that D Alaszewski is to visit North Lincolnshire to observe their MACE, in informing the NEL MACE. It has been identified at CSAG that whilst there is education representation on the MACE schools are not involved.

<b>ACTION</b>	<b>LEAD</b>	<b>DEADLINE</b>
MACE Chairs to provide a succinct response to the MACE Health Report to be reported back to the IPG on 13 <sup>th</sup> February, 2020 & the CSAG on 12 <sup>th</sup> March, 2020	D Alaszewski /K Chalmers	13.02.20/ 12.03.20
<b>ACTION</b>	<b>LEAD</b>	<b>DEADLINE</b>
M Dennison to speak to D Alaszewski on behalf of the CSAG in respect of school involvement/ representation at MACE	M Dennison	25.02.20

Early Years Audit & Summary: Requested addendum to the full audit report previously presented to the Board. It was confirmed that the Board are now assured in this area.

Education Establishments Safeguarding Audit & Summary: Requested addendum to the full audit report previously presented to the Board. It was confirmed it provided further assurance of impact to the SCP. H Willis confirmed that this audit is supported by the Safeguarding in Education Group.

**4. Action Tracker**



Action Log at  
14.01.20.xlsx

**Part 1 – Actions 21, 29 to 44 – Completed**

**Part 2 – Actions 4, 11 to 22 – Completed**

**ITEMS FOR DECISION/DISCUSSION**

**5. Ofsted Focused Visit Report**

J Hewson gave an overview of the Ofsted Focus visit that took place in October 2019. The following were highlighted:

- This was the second focus visit
- Currently NELC is rated good this will stand until a full inspection has been undertaken

- Clarified that a Statutory Direction Notice indicates ‘no confidence’ in an Authority and its partners to make sufficient improvements so external intervention is put in place. An Improvement Notice is given if it is identified that an Authority and its partners can make improvements needed within a set period of time
- The decision for NELC was service of an Improvement Notice due to assurance being given by the improvements that had been instigated prior to the notice being received.
- There are 4 distinct priorities with clear impact measure that are expected which are outlined within the CSC Improvement Plan.
- Significant improvements must be shown before May 2020
- There is a Formal Improvement Board in place with revised membership with the first meeting being held on 30<sup>th</sup> January, 2020.
- The Transformation Plan will further inform the SCP as planned action

<b>ACTION</b>	<b>LEAD</b>	<b>DEADLINE</b>
J Hewson to circulate the Transformation Plan to members of the SCP	J Hewson	25.02.20

**6. CSC Improvement Board Highlight Report**

J Hewson introduced the report advising that the Improvement Board Chair reports to DfE on a monthly basis. The document sets out the priority areas which were identified by and agreed with Ofsted and the DfE, and key actions required to deliver them.

- Levels of risk for children identified and managed effectively
- Improved decision making and management oversight
- Improved accuracy in performance data and reporting
- Improve the input and quality of information entered onto the systems

There was discussion around:

- Caseloads have been reduced
- Significant investment by Local Authority
- Board needs to be sighted on where referrals are coming from in respect of inappropriate referrals from agencies
- Understanding application of Thresholds
- The review of the Early Help Officer
- The need to build on positive relationships with schools
- Importance of being able to identify the key issues within NELC as this will enable the decommissioning and recommissioning of services
- Troubled families funding will continue for a further year.

J Hewson advised the Improvements are on track with planning in place for the future imminent inspection.

J Hewson is to be the Acting DSC, with recruitment for the DCS to commence February 2020.

D Wildbore advised that an Independent Chair for the SCP is being sought as recommended by the DFE. It was stressed that the new chair should have the appropriate experience and to provide support and challenge to the SCP in meeting its functions. D Wildbore will continue to support the new Chair. The new Chair will be identified in readiness for the next Full Board meeting

J Hewson has recently visited a Multi Academy Trust where positive feedback was received in respect of noted improvements in how cases are worked. A further visit has been agreed for the end of February, 2020. Discussion around:

- the importance of capturing positive feedback, voice of stakeholders and staff;
- Consideration is being given to holding stakeholder events which would be an opportunity to capture feedback;
- Events are being planned in respect of Thresholds where feedback will be captured during the event.
- Captured information / feedback needs to be all in one place.

There was also discussion around:

- the importance of data;
- the need to have breakdown of those cases involving domestic abuse,
- getting the early help offer right
- ensure agencies understand the routes for help

**7. Risk Log**

S Hunt gave an overview of the draft Managing Risk Framework document that has been produced by G Dunham Barr and Claire Stocks.

He highlighted the diagram and how it demonstrates risk is managed. The Consolidated Risk Register table lists the current strategic risks and the control measures in place along with mitigating actions.

Humberside Police do not have specific risks in relation to children. CCG are to confirm any specific risks.

<b>ACTION</b>	<b>LEAD</b>	<b>DEADLINE</b>
Spencer Hunt to lead a Task and Finish group to review the SCP Risk log in relation to Strategic and Operational Risks and ensure all control measures and mitigating actions are correct.	S Hunt	25.02.20

D Wildbore’s view, the SCP Board do not own these risks but must have oversight to be able to provide appropriate challenge.

S Hunt confirmed that only the NEL SCP risks would come to future Board meetings.

**8. Strategic Delivery Plan**

H Willis advised that the 12 outcomes on the plan are aligned to the core areas of business of the SCP. The follow areas were highlighted:

- The need for a baseline assessment of sexual harm to be undertaken
- Review of the Voice and Influence Strategy
- Work around the Scrutiny and Assurance Framework is in progress
- The management and administration of the Child Death Overview Process is to move to the CCG by 30<sup>th</sup> January, 2020 and the administration by the 1<sup>st</sup> April 2020.
- There is a need to be clear of resource requirements for the Hub
- Communication Strategy is currently being produced

The importance of this document was recognised. The sustainability of the progress and impact achieved must be ensured before the action is removed from the plan. CSAG and IPG need to update on actions owned by their groups

## 9. Forward Plan

The Forward Plan was for information only.

J Haxby said that there are standing agenda items for CSAG and IPG, there is also a need to reflect the Safeguarding Review Group, if there are no currently safeguarding practice reviews locally, national learning could be reported on.

ACTION	LEAD	DEADLINE
Future SCP Full Board Agendas to include a "Safeguarding Review Group" update report	S Greetham	02.04.2020

It was highlighted that the Domestic Abuse Provision progress report would be available for the June SCP Full Board

## 10. Challenge Log

There are currently three outstanding challenges:

The Channel Panel have not received any referrals during 2019:

D Wood has liaised with the Prevent Group. Referrals are received into Prevent but are not meeting the criteria for Channel. Work around awareness raising regarding Prevent and referrals is being carried out. It was agreed that it would be useful for the Board to see where referrals are coming from to better understand why there has been a reduction in referrals of over the past 3-4 years

ACTION	LEAD	DEADLINE
S Hunt to provide an update in respect of the origin of referrals to Channel to the full SCP Board	S Hunt	02.04.2020

Annual nursery and annual school safeguarding audit presented to the 11.11.19 SCP lacked provided a level of assurance but lacked analysis of how practice is improving

Addendum summary received and discussed at Agenda Item 2 of this meeting. Challenge to be discharged.

Previous issues identified by the LSCB in respect of agency attendance at Aim Panel in respect of harmful sexualised behaviour.

A full performance report from the HSB lead was considered at the CSAG meeting held in December, 2019. The report showed that attendance at the AIM Panel had increase. M Dennison advised that CSAG were assured that training was underway demonstrating good outcomes.

Challenge was received in respect of the Violent Crime Strategy and how it involves young people.

ACTION	LEAD	DEADLINE
To add the Challenge to the CSP on how the Violent Crime Strategy involves young people to be added to the Challenge Log	H Willis	02.04.2020

M Dennison asked for clarity from the board as to what was expected of the CSAG in respect of the Challenge Log, it was also asked as to what should be in the Challenge Log.

D Wildbore confirmed that the challenge log should be strategic and consist of appropriate questions for the Board to seek assurance.

**11. Performance**

**SCP proposed core data set**

L Golby, Nursing Lead for Quality, CCG presented an example Quality and Performance Report

Two desired outcomes have been identified:

- The Safeguarding Children’s Partnership is robust and effective
- Children are and feel safe

The Report should include data on understanding the local Population and System

- Vulnerable Groups in NEL were outside the national comparators i.e. the ethnic groups as this is only a small group for our locality

Robust and Effective Partnership

- Partnership Self-Assessment

Feedback on local arrangements:

- Staff questionnaires

J Hewson advised that partnership self-assessment needs to be linked into ILACS and the importance of getting the domains right for the Board.

SCP Learning:

- Findings from Audits, Safeguarding Reviews, training

Analysis

- Recommendations at any level would sit within this area..

Children are and feel safe:

- Safe Services:

- Consideration needs to be given as to what types of provisions needs to be included.

Timely and effective care and support:

- It was suggested that the Board could identify specific indications from the Mutual Ventures report for this section

L Goldby clarified that this document was to show an example format rather than actual live content.

It was agreed by members that this was a good framework format to build on but was not a core data set and work was now needed to agree the data set.

Next steps by Leadership Group:

- Consideration of the Vital Signs report, the Mutual Ventures report and previous data sets
- Look at other data sets that are being developed i.e. education
- Consider 2 – 3 things from each partner agency that would give assurance to the Board.
- Importance to reflect on what is working well or not working well
- Identification of a top ten data set.
- Revisiting the last full Ofsted inspect report to ensure that what we are doing reflects what was in this report
- Only the analysis of the data be brought to the Board
- Pick out the key elements from the Quality and Performance Framework

<b>ACTION</b>	<b>LEAD</b>	<b>DEADLINE</b>
Leadership Group members to meet to further develop the Core Data Set. Meeting to also include representation from Police, Health and Education	H Willis / L Golby	02.04.2020

There was also discussion around the provision of an analyst and the need for it be someone who understands data and safeguarding practice. D Wildbore advised that once the recommended data set had been identified then resource for an analyst can be considered.

### **Vital Signs Performance Report**

V Lawson, Assistant Director for Performance and Quality presented the Children’s Social Care Vital Signs Performance Report. Members were advised that this report still has areas that are being developed.

#### **Purpose of the Vital Signs Report**

**Why:** to help all members of the Improvement Board, SCP and other key stakeholders to understand and interpret the key trends in Children’s Social Care and Early Help performance

**What:** A report including 7 overall measures or ‘Vital Signs’ that are key indicators for the health of the Children’s Services.

**How:** Use of the most up to date information possible from the children’s social care systems, HR data and forecasts to provide this information.

#### **1. Contacts made to NE Lincolnshire**



- The number of contacts includes both MASH and Early Help
- An Early Help section will be included in future reports
- The number of contacts has stabilised over the last 3 months
- Consultation Line is now in operation for those professionals seeking generic advise

#### **1a.Children's Social Care Contacts through the MASH**

- This information is currently unavailable
- Unable to compare between MASH referrals and Contacts

#### **2a.Children's Social Care Referrals**

- This information is important to demonstrate whether a contact to the MASH was appropriate and requires further consideration and information gathering. This limits the demand in MASH so high cost resources are effectively deployed.
- Important that we are evidence based
- Level of demand is still high

#### **2b.Outcomes of Children's Social Care Referrals**

- Outcomes included are: Single Assessment, Strategy Discussion, Other outcomes exist
- The number of Single assessments as an outcome has decreased since September 2019
- The number of Strategy Discussions as an outcome has levelled off in the last two months

#### **3.Number of Open Cases (CIN Census cohort)**

- This is all children open in month to statutory children's services who following a referral are being currently assess under Section 17 or 47 of the Children Act
- Current number of children being worked with within social care is 3046, a 48% increase from 2053 at this point last year.

#### **4a.Completed Single Assessments under S17 or S47**

- When a referral has determined a need to assess the child this single assessment should be completed within 45 working days from referral
- These figures will change due to the drive of work through the system

#### **4b.Number of open single assessments by time band**

- Due to the number of assessments completed and authorised over 45 working days it is anticipated that the reported figure as at 31<sup>st</sup> March 2020 will remain low
- Focus to reduce caseloads ensuring workers have the time to complete quality assessment in a timely manner

#### **4c.Number of single assessments completed within 45 days in month**

- There is significant social work activity ongoing in completing single assessments both new and existing, including those out of timescale.
- There have been more single assessments completed month on month and more completed in time.

#### **5a.Number of children subject to one or more initial Strategy Discussions**

- These figures currently do not include follow up strategy discussions
- It was clarified that the data showed that in November 2019 there were 6 cases that had had more than one Strategy Discussion

**5b.Number of children subject to a strategy meeting which resulted in a S47**

- Development of this section will include any strategy meeting which had an outcome of S47 and the S47 did not take place

V Lawson advised the Board she had audited 85 cases of the findings.

<b>ACTION</b>	<b>LEAD</b>	<b>DEADLINE</b>
To present the findings of the Audit of 85 Strategy Discussions to the CSAG	V Lawson	12.03.2020

**5c.Number of children subject to one or more S47 Investigations**

- In 2019-20 to date 1011 individual children were subject to a S47. There have been 1027 S47 discussions recorded showing that some children had more than on S47. If the same average number of S47s were started over the rest of the year, this would give a projected annual figure of 1348 which is a rise of 533 from 2018-19. This equates to a projected rate of 392 per 10,000

**5d.% of Initial Child Protection Conferences within 15 days of the start of the S47 enquiry**

- 284 children were subject to ICPC's in 2018-19, of which 201 (74%) had a conference within 15 working days
- 55 children were subject to Transfer-in conferences in 18-19; of which 11 (20%) had a conference within 15 days
- In 2019 to date 335 children have been subject to conferences

**5e.Conversion rate of S47s to ICPC(%)**

- This is the percentage of Section 47 investigations that resulted in a child protection initial case conference in month. (this is a crude calculation based on the number for children having a S47 in month and the number of children having an initial case conference in month)

**6.Number of Children subject to a CP Plan**

- This is important as children subject to a child protection plan for neglect, physical harm, sexual abuse or emotional harm require a co-ordinated multi-agency team around the child to work pro-actively with the child and family to reduce risk
- Current figures have risen and are at 350 at end November, 2019
- Need to ensure that there is an understanding of the categories.
- This area has big family groups which pushes up the numbers.
- Need to look at the reason for young people coming back on a plan.

**6a.Length of time on CP Plan**

- This is important as the Child Protection Plan is a multi-agency plan that agrees actions to reduce identified risks to a child/children living within their

family. If a child is on a CP plan for over a year then progress should be given greater scrutiny and possible alternative plans be made.

### **7. Numbers of Children Looked After**

- CLA numbers have increased from October to November and are at 534, this has caused a strain and demand in the system.

### **7a. Length of CLA episodes as at year end**

- This area of the report is to be developed to show further analysis.

### **8. Number of children with active CIN plan recorded**

- Shows the number of children who have an active plan recorded on Liquid Logic as at 11/11/2019
- There is significant number of plans that have not been linked with the child
- Currently there are approximately 1800 children subject to a CIN plan
- Significant work is needed to ensure good strong multi-agency involvement

### **8. Timeliness of visits**

- Visit timeliness is a priority and is monitored weekly by the Head of Safeguarding
- Reports are now produced twice a week and a self-serve report is in development
- This will require ongoing oversight and may fluctuate as case recording is updated
- Additional business support has been agreed to assist with uploading visits on Liquid Logic

J Hewson emphasised that this is a key indicator for the Partnership to ensure a child is safe

### **9a. CASS Caseload Groupings as at 04/12/2019**

- There needs to be an understanding of the amount of work required around the family cohort

### **9b. CASS average caseload as at 04/12/2019**

- Reducing caseloads is a priority and this is overseen by the Head of Safeguarding
- This showed that the caseloads per social worker is reducing with a current average of 29 cases per worker.

### **Other Vital Signs reports to be developed**

Further development of additional reports includes:

- Repeat Child Protection Plans
- Review timeliness and health assessment timeliness, care leavers progress outcomes and suitable accommodation and education or training
- Workforce
- Development of a glossary to aid understanding of key terminology

The CSC Vital Signs report key data will inform the SCP data set in providing Key intelligence to help the Partnership determine what they can do that will make a difference

	<p><b>Domestic Abuse Scorecard</b> Information on the scorecard is good but it was recognised that it did not have enough information relating to children and impact.</p> <table border="1" data-bbox="280 315 1447 501"> <thead> <tr> <th data-bbox="280 315 936 353">ACTION</th> <th data-bbox="936 315 1182 353">LEAD</th> <th data-bbox="1182 315 1447 353">DEADLINE</th> </tr> </thead> <tbody> <tr> <td data-bbox="280 353 936 501">Domestic Abuse Provision progress report to be added to the SCP forward plan for presentation to the Full Board</td> <td data-bbox="936 353 1182 501">S Hunt</td> <td data-bbox="1182 353 1447 501">23.06.2020</td> </tr> </tbody> </table> <p><b>MACE Report</b> This item to be carried forward to the next meeting of the SCP Executive Board Scheduled to be held on 25<sup>th</sup> February, 2020</p>	ACTION	LEAD	DEADLINE	Domestic Abuse Provision progress report to be added to the SCP forward plan for presentation to the Full Board	S Hunt	23.06.2020
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Domestic Abuse Provision progress report to be added to the SCP forward plan for presentation to the Full Board	S Hunt	23.06.2020					
<b>12.</b>	<b>IPG /CSAG Reports</b>						
	<p>The following were highlighted from the Improving Practice Group report:</p> <ul style="list-style-type: none"> <li>• The need for the analysis of referrals to be linked into the IPG</li> <li>• MACE exploring the issue that schools not being sufficiently represented on MACE</li> <li>• An audit around child criminal exploitation will be undertaken in January 2020</li> <li>• Gathering of findings from single and interagency audits, a report of which will be presented to the Executive Board in February, 2020.</li> </ul> <p>Next Steps for the IPG include:</p> <ul style="list-style-type: none"> <li>• To receive the SCP Core Data Set</li> <li>• Consider what further work is required as a safeguarding partnership based on the Ofsted CSC front door visit and assessment of partnership working</li> </ul> <p>The following was highlighted from the Children’s Safeguarding and Assurance Group report:</p> <ul style="list-style-type: none"> <li>• Presentation by Gaul Faulkner, Head of Children’s Social Work Services at Leeds City Council was received in November, 2019 on their improvement journey and how they have embedded Thresholds</li> <li>• Work around the application of Thresholds continues. An 18 month plan of targeted workshops has been agreed with a presentation from MASH.</li> <li>• It was identified that neglect continues to be the reason behind the highest proportion of referrals to CSC. It was agreed that a task and finish group be convened chaired by the head of safeguarding for CSC with the purpose of reviewing the neglect strategy, action plan and to refresh neglect tools. Meeting are to take place before the next CSAG meeting scheduled for March 2020</li> </ul>						
	<b>ITEMS FOR INFORMATION</b>						
<b>11.</b>	<b>Finance Report</b>						

	This report was presented for information
	<b>Next Full Board Meeting:</b> <b>Date: 2<sup>nd</sup> April, 2020</b> <b>Venue: Bremerhaven Room, Grimsby Town Hall</b> <b>Time: 13:30 – 17:00</b>