**XX School/Academy/College**

**Prevent Audit and Action Plan Format**

Section 21 of the Counter-Terrorism and Security Act 2015 (the Act) places a duty on certain bodies, including schools and colleges listed in Schedule 6 to the Act, to have **“due regard to the need to prevent people from being drawn into terrorism”.** New duties came into force from 01 July 2015. In carrying out this duty we must have regard to guidance issued by the Secretary of State.

**Prevent Lead(s): XX**

**Targets:**

* The establishment has ensured that all relevant policies, practices and training are reviewed and amended to reflect the new Prevent statutory duty requirements.
* Appropriate advice, guidance is sought and training commissioned where appropriate to achieve the above.
* Advice on individual cases is sought and Channel referrals made and / or responded to as appropriate.

|  | **Outcomes** | **Actions** | **Deadline** | **Lead** | **Current progress****•••** | **Delivery risk****•••** | **Progress update** | **Last updated** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1 | The governors and senior leadership team have a clear and comprehensive understanding of their own and statutory responsibilities in relation to Prevent, including the Channel referral process. | Identify a Prevent LeadDissemination of all available Prevent informationIntroduce as an agenda item for a governor / leadership team termly meeting Arrange for Prevent training (offered by Humberside Police)  |  |  |  |  |  |  |
| 2 | The Prevent lead’s role is known across the establishment. | Publicise work of Prevent through staff communications on a regular basis |  |  |  |  |  |  |
| 3 | There is awareness of the local Prevent Board and its representation and protocols are in place to facilitate information sharing with Prevent partners. | Engagement with all key partners to establish effective links and protocols |  |  |  |  |  |  |
| 4 | All governors / staff are aware of any current and / or potential risks. | Incorporate Prevent awareness as a standing agenda item in governor / staff meetings |  |  |  |  |  |  |
| 5 | All staff have the knowledge and confidence to exemplify British values through their behaviours; understand the factors that make young people vulnerable to being drawn into radicalisation and extremism; are aware of what actions to take including the Channel referral process. | Provide / display written briefingAgenda item for staff meeting / inset dayArrange for Prevent training (offered by Humberside Police Include where applicable in performance management / supervision discussions |  |  |  |  |  |  |
| 6 | The Safeguarding Policy and other relevant policies such as ICT include reference to Prevent. | Review, revise and republish all relevant policies |  |  |  |  |  |  |
| 7 | Filtering/firewall systems are in place to prevent access to extremist websites and material and alerts serious and/or repeated breaches or attempted breaches of the policy. | Review firewalls systems in place to ensure robustness of filtering and alert systems Development of e-safety tutorials to include extremism and radicalisation |  |  |  |  |  |  |
| 8 | Arrangements and resources are in place to provide pastoral care and support as required to any young people that are vulnerable to the risk of radicalisation and extremism. Chaplaincy provision is in place or signposted locally and reflects local demographics. | Review of pastoral support, case supervision and identification of any enhanced training needsDevelopment of radicalisation and extremism tutorials for use in lessons/assemblies Identification of Chaplaincy provision available  |  |  |  |  |  |  |
| 9 | A Channel referral mechanism is in place as a support mechanism in cases of concerns re a young person’s vulnerability to radicalisation and / or extremism. | Identify a Channel referral leadProvide briefing on the local Channel referral mechanism for all staff |  |  |  |  |  |  |
| 10 | A critical incident management plan is in place capable of dealing with any terrorist related activity.Suitably trained and informed staff are identified and in place to lead on a response to a critical incident.The communication staff understand the nature of such an incident and the response that may be required. | Ensure an appropriate critical incident plan and associated processes are in placeIdentify staff to lead on the critical incident responseDisseminate plan to all staff and ensure a copy is easily accessible  |  |  |  |  |  |  |
| 11 | Effective site security arrangements are in place. | Review security arrangements / policies including the management of onsite events for external room bookings and speakers etcEnsure all governors/staff/visitors/volunteers follow procedures for security including signing in and wearing of identification badgesEnsure visitors are escorted around the siteReview policy in relation to dangerous substances particularly in relation to the storing and access arrangementsConsideration of a policy on the intervention of any offsite activities that are likely to impact on staff and / or young people i.e. leafleting, protest etc |  |  |  |  |  |  |