

SAFEGUARDING ADULTS BOARD		
<i>Date</i> 26 th April 2023	<i>Time</i> 9:30am	<i>Venue</i> Crosland Suite, Grimsby Town Hall
<i>Attendees</i>	<p>Darren Downs (DD) (Independent Chair) Jo Barnes (JB) – Chief Executive Officer, Nurtrio Paul Bassett (PB) – Assistant Director Adult Social Services, NELC Sue Bunn (SB) – Head of Safeguarding, Focus CIC Katie Chadwick (KC) – Home Options Manager, NELC (Neglect Sub-Group Chair) Melanie Fullbrook (MF) – Local Dementia Services Manager, Alzheimer's Society Jon Goodwin (JG) – Interim Principal Social Worker, NELC Nick Hamilton-Rudd (NH) – Head of North & North East, National Probation Service Jan Haxby (JH) – Director of Quality & Nursing, NHS Humber & North Yorkshire Integrated Care Board (ICB) Emma Overton (EO) – Policy Practice and Development Lead, NHS H&NY ICB Tracy Slattery (TS) – Delivery Manager, Healthwatch NEL Janine Smith (JS) – Chief Operating Officer, Navigo Mandy Sparkes (MS) – Deputy Manager, Friendship at Home Vicky Thersby (VT) – Head of Safeguarding, NLaG Rhodri Troake (RT) - DS, Humberside Police (Exploitation Sub-Group Chair) Stewart Watson (SW) – Safeguarding Adults Board Manager, NELC Julie Wilburn (JW) – Designated Safeguarding Nurse, NHS H&NY ICB Dr Sanjedah Zaro (SZ) – Named Doctor Safeguarding, Primary Care</p>	
<i>Note taker</i>	Julie Hamilton – Business Support SAB Specialist	
<i>Apologies</i>	<p>Helen Allen – Named Professional Safeguarding, Navigo (sub) Bruce Bradshaw – MCA Lead, NEL CCG Katie Brown – Director of Adult Services, NELC Francine Evans – Service Manager, Cloverleaf Advocacy Emma Horne – Divisional Senior Manager, EMAS Spencer Hunt – Assistant Director, Safer & Partnerships, NELC Jane Leman – Director, Lincolnshire Quality Care Services Lee Mair – Chief Executive Officer, Focus CIC Diane Moncaster – East Midlands Ambulance Service Ellie Monkhouse – Chief Nurse, NLaG Kirsty Newson – Operational Manager, Care Plus Group (CPG) (sub) Mike Reeve – Deputy Chief Executive, Navigo Lisa Revell – Executive Director of Operations/Chief Nurse, Care Plus Group (CPG) Melanie Sharp – Deputy Chief Nurse, NLaG Cllr Stan Shreeve – Portfolio Holder, NELC</p>	
<i>Non-attendees</i>	<p>Lisa Bartlett – Safeguarding Lead, Foresight Phil Booker – DCI, Humberside Police</p>	

	Stacey Chester – Manager, Cloverdale Care Home Michelle Emmerson – Prevention & Development Manager, HFRS	
Guest	Peter Maddocks (PM) – Independent Author (SAR Report ‘JC’)	
(The meeting was recorded to assist with the Minutes.)		
1. Welcome, Introductions and Apologies - Noted.		
JH welcomed all to the meeting and introduced the new Independent Chair, Darren Downs, who gave a brief resumé of his career, his work following retirement from the Police, and his remit for the SAB i.e. to challenge and scrutinise independently.		
DD asked for all organisations to consider a pass for him so that he could attend their buildings/premises and speak to staff and team members as part of the scrutiny role, to become more visible and known as the independent chair.		
Actions Agreed	Lead	Deadline
1.1 All organisations to consider a pass for Darren Downs so that he can attend their buildings/premises and speak to staff and team members as part of the scrutiny role.	ALL	
2. Minutes of Previous Meeting/Matters Arising (9 th February 2023)		
The Minutes of the meeting held on 9 th February 2023 were accepted as a true record. A couple of amendments were requested at Minute No. 2 in respect of SAR 03-22 AC.		
All actions had been completed. Updates were given on the following:		
2.4 (09.02.23) The NHS Significant Incident (SI) process to be circulated to the SAB for information.		
Update 26.04.2023 - JH reported that the SI process is set to change.		
16.1 (09.02.23) - A suggestion to be made that, where relevant, a shared tool to be created/used for audits/self-assessments.		
Update 26.04.2023 – SW reported that discussions are ongoing with the Safeguarding Children’s Partnership (SCP). The revised S11 Audit Tool is being presented to the SCP next week. EO had made amendments with regard to MCA, although these may need revising in light of the pending LPS legislation. A S11 Audit takes place every two years.		
Actions Agreed	Lead	Deadline
2.1 The Minutes to be amended, as requested.	Julie Hamilton	Completed
2.2 A link to NHS England’s information on the Significant Incident (SI) process and its changes to be circulated.	Jan Haxby	
2.3 A presentation to be given to the next meeting of the SAB on the changes to the Significant Incident (SI) process (20-30 minutes).	??	24 July 2023
2.4 A separate Action Sheet to be compiled to sit alongside the Minutes.	Julie Hamilton	Completed
3. Redacted Minutes of Previous Meeting/Matters Arising (9 th February 2023)		
A redacted version had been produced for publication on the SaferNEL website.		
Actions Agreed	Lead	Deadline
3.1 The Minutes to be amended, as requested above and reference to job titles to be removed.	Julie Hamilton	Completed

<p>3.2 The redacted version of the Minutes of the meeting held on 09.02.2023 to be published on the SaferNEL website if no objections/issues have been raised by 10th May 2023 to julie.hamilton@nelincs.gov.uk</p>	<p>Julie Hamilton</p>	<p>Posted on the SaferNEL website 17.05.2023</p>
<p>4. The way forward, 2023 and beyond – Darren Downs</p>		
<p><i>Discussion</i></p>	<p>The Chair opened the discussion on the way forward for the SAB – its longer term vision, how to achieve it and what performance measures could be used. Poor attendance at the sub-groups had been noted. He suggested an in-person workshop to discuss the SAB's forward direction prior to the next scheduled meeting of the SAB.</p> <p>Discussion points included:</p> <ul style="list-style-type: none"> • What do we want the SAB to look like in five years' time? • The Sub-Groups have a big part to play in supporting the SAB's activity and meeting its objectives. • Many safeguarding referrals have the same theme. • The SAB works well operationally, probably due to the working relationships within it, but there seems to be a big divide between the Executive and the operational members. • The SAB is not engaging well with the care providers. • How are DBS checks audited? Many roles do not require one. • The public has little knowledge of adult safeguarding, what are we doing which is tangible to the public? What is the public's perception of the SAB? How can the public scrutinise the SAB? • Partners need to understand that their contributions matter. What role is each partner making? Do partners understand the function of the SAB? • How can the VCSE contribute? • NEL now has an Integrated Care Board (ICB) across health and social care services but there is a multi-layered set of circumstances – information sharing agreements are needed. • There have been a number of national reviews recently e.g. Police, Fire Service, etc., but how will these impact on the SAB? • NLaG's latest CQC inspection gives reassurance. • The National Probation Service's inspection reported "good" but the assessment contradicted this – we should be asking why the assessment was low and seek assurance that they are doing what is needed. • There is little data/intelligence to support the SAB, apart from safeguarding referrals to Focus. Data from S42 enquiries are broken down to some extent. Is other data available from safeguarding responses from/by other organisations? Some data sharing protocols exist but the NHS has a different reporting process. • The Safeguarding Children's Partnership (SCP) has more data and greater activity, and has created a dashboard to show referrals received and action taken, highlighting recurring themes. • There are limited resources to support the SAB – this concern has been raised with the leadership. 	

	<ul style="list-style-type: none"> • Learning from safeguarding adult reviews (SARs) and audits should be disseminated across organisations e.g. 7-minute briefings, learning events. How can their impact be assessed? • Is the primary care network aware of the SAB? • The challenge is for everyone to take key messages back to their organization and to facilitate a two-way dialogue. Could regular communications within organisations be used? • The SAB's vision, once clarified, should be presented to various bodies e.g. Health & Care Partnership, Joint Committee, Health & Well-Being Board.
	<p>Exploitation Sub-Group Chair, Rhodri Troake:</p> <ul style="list-style-type: none"> • There is mixed attendance at meetings. • A questionnaire was recently sent to the Sub-Group members, only four responses were received from a group of 25+ • Police dashboards show there have been few arrests and intelligence concerning exploitation. • The Sub-Group's action plan is to be revisited to realign with the principles of safeguarding and the new SAB priorities. • Information is in the public domain but are we making a difference? <p>Neglect Sub-Group Chair, Katie Chadwick:</p> <ul style="list-style-type: none"> • The majority of meetings were cancelled during the last year for various reasons, including a high number of apologies. • There is little data and a lack of impact/outcomes from the Sub-Group's work, despite good networking between partners. • The Sub-Group's membership and expertise has grown and now includes representatives from the homeless team, housing and environment enforcement teams, etc. • Many Operational Risk Management Meetings (ORMMs) have taken place, some concerning rough sleepers, resulting in a multi-disciplinary response. • Neglect is reported to the SPA but self-neglect does not become evident until a crisis point is reached. • Navigation through health and social care services is difficult. <p>MCA Group, Emma Overton (in the absence of Bruce Bradshaw):</p> <ul style="list-style-type: none"> • The MCA Group is well attended and has positive engagement. • The absence of the new Liberty Protection Safeguards (LPS) presents a challenge as to how to maximise and change current practices within the law. • Understanding the Mental Capacity Act (MCA) is a challenge for many organisations. • SARs and Serious Incidents (SIs) show there has been little impact. <p>SAR Panel Chair, Julie Wilburn:</p> <ul style="list-style-type: none"> • The SAR Panel is well attended and engages well. • Could be improved by a learning cycle and challenge event? • Completed action plans from SARs are presented to the SAB.

Actions Agreed	Lead	Deadline
4.1 An in-person workshop meeting of the SAB to be arranged for early June.	Julie Hamilton	Workshop arranged for 05 June 2023
(A comfort break was taken at this point.) (The Chair welcomed PM to the meeting.)		
5. SAR ‘JC’ Report – Independent Author – Peter Maddocks - circulated with Agenda, together with presentation slides		
Discussion	<p>The independent author, Peter Maddocks, presented the final draft report on JC. Presentation slides outlined:</p> <ul style="list-style-type: none">• The circumstances of JC’s death• Tragic deaths that are repeating and reflecting systemic weaknesses• Developing the learning• Recommendations <p>A discussion ensued.</p> <p>Suggestions to enhance the recommendations included:</p> <ul style="list-style-type: none">• The four sub-groups should discuss the report for learning and report back any gaps to the SAB e.g. communications, data.• Hold focus groups with frontline staff to discuss the issues. <p>(The Chair thanked PM for the informative report.)</p>	
Actions Agreed	Lead	Deadline
5.1 The SAB endorses the recommendations within the report.		Completed
5.2 The report to be circulated to the four Sub-Groups for any learning ideas to be forwarded to the SAR Group.	Sub-Group Chairs	Completed
5.2 A compilation report of SARs held since 2014 to be presented to the next meeting of the SAB.	Julie Wilburn/ Stewart Watson	24 July 2023
6. SAR Group Report – Julie Wilburn - circulated with Agenda		
Discussion	The SAR Group Report was presented for information, together with presentation slides on ‘SAR/SiLP Identified Themes’.	
7. MCA/DoLS – Emma Overton in the absence of Bruce Bradshaw – circulated with Agenda		
Discussion	The MCA/DoLS Report was presented for information, together with the statistics report for Quarter 4, 2022-23.	
8. Risk Register – Stewart Watson in the absence of Spencer Hunt – circulated with Agenda		
Discussion	The Risk Register was presented for information. The Chair commented on the number of ‘red’ risks and how these could be turned to ‘amber’ or green (DD to speak to SH).	
9. Forward Plan 2023 - Stewart Watson – circulated with Agenda		
Discussion	The Forward Plan for 2023 was presented for information.	

10. Budget Report – Stewart Watson - circulated with Agenda			
<i>Discussion</i>	The Budget Report was presented for information. SW reported that there was an underspend for the 2022/23 year but there are three SARs to be paid for during the 2023/24 year.		
11. Performance Report (Trends) – Sue Bunn – circulated with Agenda			
<i>Discussion</i>	The Performance Report was presented for information.		
12. Training Report – Sue Bunn – circulated with Agenda			
<i>Discussion</i>	The Training Report was presented for information.		
13. Any Other Business			
<i>Discussion</i>	The Chair asked if any other agencies should be represented on the SAB to add value. SW felt that the membership was correct, there had been a number of apologies for this meeting. SZ suggested representatives from out-of-hours services and hospital A&E but it was felt that they could be involved in pieces of work instead.		
<i>Actions Agreed</i>		<i>Lead</i>	<i>Deadline</i>
13.1 Any suggestions for additional members on the SAB to be forwarded to stewart.watson@nelincs.gov.uk		ALL	
14. Jan Haxby (former SAB Chair)			
<i>Discussion</i>	SW reported that JH had been the SAB Chair for seven years, despite it originally only being a request to cover the role in the interim. JH had steadfastly pushed for quality across the SAB and its partners, and was due to retire shortly from the ICB, formerly the NEL CCG. Gifts were presented to JH in recognition of her work whilst SAB Chair.		
15. Future Meetings 2023 – Meetings have been arranged for the following dates/times:			
<ul style="list-style-type: none">Monday, 24th July 2023, 11.00am-1.30pmWednesday, 29th November 2023, 9.30an-12noon Via Microsoft Teams			
<i>Actions Agreed</i>		<i>Lead</i>	<i>Deadline</i>
15.1 A doodle poll to be sent out with regard to holding the next meeting of the SAB either w/c 5 th June or w/c 12 th June, depending upon availability.		Julie Hamilton	Workshop held on 05 June 2023
(Meeting closed at 11:57am)			

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