



NORTH EAST LINCOLNSHIRE

Community Safety Partnership

CSP Executive Board

Tuesday 9th May 2023 at 9.30am

Attendees	Agency
Darren Wildbore (DW) Chair	Chief Superintendent, Humberside Police
Spencer Hunt (SH)	Safer NEL, North East Lincolnshire Council
Rebecca Freeman (RF)	CSP Manager
Robert Brook (RB)	Humberside Police
Tom Stevens (TS)	Humberside Police
Dave Shaw (DS)	Humberside Police
Sarah Wilkinson (SW)	Humberside Fire and Rescue Service
Mike Hardy (MH)	Public Health, North East Lincolnshire Council
Ron Shepherd (RS)	Elected Member, North East Lincolnshire Council
Hayden Dawkins (HD)	Elected Member, North East Lincolnshire Council
Paul Caswell (PC)	Young and Safe, North East Lincolnshire Council
Donna Chandler (DC)	Young and Safe, North East Lincolnshire Council
Paula Grant (PG)	Voluntary Action North East Lincolnshire
Phil Young (PY)	Northern Lincolnshire and Goole NHS Trust
Nick Hamilton-Rudd (NHR)	Probation Service
Jennifer Johnson (JJ)	Voluntary Sector Support
Susan Sendall (SS)	Lincolnshire Housing Partnership
Lisa Hilder (LH)	Integrated Care Board
Julie Butcher (JB)	Victim Support
Geoff Barnes (GB)	Public Health
Julie Wilburn (JW)	Integrated Care Board
Lee Collins (LC)	Office of the Police and Crime Commissioner
Lorraine Osgar (LO)	CSP Business Support (Minutes)

Apologies	Agency
Michael Richmond	Office of the Police and Crime Commissioner
Steve Helliwell	Humberside Fire and Rescue Service
Paul French	Humberside Police
Helen Allen	NAVIGO

	Agenda Item	Action
1	Welcome and Introductions	
1.1	Presentation of CSP Commendations	
1.1.1	Presentations were made by Chief Supt Darren Wildbore to the following individuals for their drive and commitment to the Grimsby Retailers in Partnership Community Interest Company: <ul style="list-style-type: none">• Ayolt Kloosterboer	

	<ul style="list-style-type: none"> • Liam Oswin • PCSO Kerry-Ann Leaning • PCSO Kerry Pywell's certificate will be presented at a later date as Kerry was unable to attend 	
1.2	Introductions	
1.2.1	The Chair welcomed the group and introductions were made. Chief Superintendent Darren Wildbore has returned to his role as south bank commander and is delighted to be back. The Chair formally thanked Chief Superintendent Matthew Peach for the work he has done in the interim period.	
1.3	<i>Declaration of Interest</i>	
1.3.1	No declarations of interest.	
2	Discussion items	
2.1	<i>Clear Hold Build – Insp Robert Brook / Insp Tom Stevens</i>	
2.1.1	RB shared the presentation with Board members. Clear, Hold, Build (CHB) is a model which identifies the highest harm areas, reduces the threat from organised crime, and builds community resilience. There are success stories for Merseyside, Bradford, South Yorkshire and Northumbria and this model is now being rolled out across the country.	
2.1.2	Nunsthorpe has been identified as the focus for this North East Lincolnshire. Work is currently being undertaken to map the area.	
2.1.3	Action: RB to send presentation, video and supporting documents to RF for circulation to the Board.	1
2.1.4	RF has been working with RB and this work will slot into the place-based structure. There is no funding attached to CHB but RF believes it would be appropriate to apply for PCC project pot funding.	
2.1.5	Action: Invite RB to next CSP Board meeting to provide an update.	2
2.1.6	PC added that on the journey for care leavers there are vulnerabilities and we need to ensure that statutory partners still remain involved when the person reaches 18 years of age and leaves care.	
2.1.7	The next steps in CHB are to set up a project board.	
2.1.8	Action: RF and RB to establish a project board.	3
2.2	<i>Adolescent Risk – Paul Caswell / Donna Chandler</i>	
2.2.1	<u><i>Power of Know, Ask for Haven</i></u> DC shared a presentation and gave an overview. The Power of Know is a project developed by Street Based Team, Missing and GRAFT teams.	
2.2.2	All resources are available on Not in My Community website in partnership with the Police and Crime Commissioners Office.	

2.2.3	The project utilises interactive films and poster campaigns to address issue young people face on a day-to-day basis; looking at the risks young people take, choices, informal education, and providing access to information, support and help.	
2.2.4	DC also shared the 'Ryan's Story' video. The young people seen in the video all are all service users and worked with us to create this. There is also an accompanying poster campaign designed by two young people who were going missing and being exploited. The launch will be on 24 May to the young people and 6 weeks later to professionals.	
2.2.5	PC confirmed they will monitor who comes in and working with ESKI to share data.	
2.2.6	RF also confirmed that they have linked in with VAWG and Donna had given this presentation at the last VAWG meeting.	
2.2.7	Action: The presentation and posters to be distributed to Board members for circulation.	4
2.2.8	The Chair expressed congratulations on this excellent work.	
2.3	<i>Neighbourhood Networking – Paula Grant</i>	
2.3.1	PG shared a presentation with the group and gave an overview.	
2.3.2	Neighbourhood networking was led by Paul French and Paula but now Paul has moved to another role. Operationally, Insp. Tom Stevens and Insp. Matt Stringer have the portfolio for neighbourhood policing and neighbourhood networking.	
2.3.3	This is a joint approach with all community safety partners contributing to gathering and sharing individual resident insights, joining in face-to-face consultations, and promoting online surveys which result in data and case studies which influence community problem solving. This then leads to feedback to residents as 'you said, we did' enabling lessons to be learned to inform our next steps.	
2.3.4	Neighbourhood networking also actively supports RF and Victoria Henley in circulating the JSIA to ensure broad feedback.	
2.3.5	PG gave a summary of neighbourhood watch groups and other community and resident-led groups. PG described work with 1,150 residents who are mainly in elderly or vulnerable groups such as Friendship at Home.	
2.3.6	Action: PG to share elderly and vulnerable information with PC.	5
2.3.7	RS expressed concern that the number of neighbourhood watch groups in rural areas is low.	

2.3.8	PG responded that there is currently proactive work ongoing in Aylesby village and Irby so they are starting to look at rural agendas, and also looking to install cameras at allotments.	
2.3.9	The Chair added that this will link in with farm watch to be discussed in due course, and offered support to VANEL for neighbourhood networking.	
2.3.10	RF expressed thanks to PG for ensuring that she is always kept in the loop as she received a lot of information from Paula that is extremely useful for reports, returns and making connections between VANEL and other organisations.	
2.3.11	Action: A copy of the presentation to be circulated to the Board.	6
2.4	<i>Youth Offending – HMIP update – Paul Caswell</i>	
2.4.1	The Youth Offending Service was inspected in May 2022 and received good and outstanding. PC is very pleased with the outcome and the 10 recommendations from HMIP in relation to product delivery. An improvement plan has now been signed off by HMIP, with ownership and delivery via the Youth Offending Board.	
2.4.2	The Chair said this is a really good report.	
2.4.3	The Annual Justice Plan is being written and all outstanding recommendations are included as a priority for this year.	
2.4.4	The other aspect that requires improvement is the safeguarding of children on case management. We need to ensure that we have consistent safeguarding team within children’s social care which we are starting to achieve now.	
2.4.5	NHR added that when HMIP asked about the action plan, it was sent and came back very quickly to say they were content with the plan and the progress.	
2.4.6	In August 2023 HMIP are looking at doing 3 inspections: <ul style="list-style-type: none"> • Remand • Connection between Youth and Adult • Connection between YOS and Childrens’ Services 	
3.	Business Functions	
3.1	Annual general meeting: Chair and Terms of Reference	
3.1.1	RF has refreshed the TOR and this has been circulated. These were agreed in principal subject to two minor amendments.	
3.1.2	Action: RF to update and recirculate the TOR.	7

3.1.3	RF asked for nominations for Chair and Deputy Chair. The board unanimously accepted the following:	
3.1.4	<ul style="list-style-type: none"> • Darren Wildbore as Chair. • Spencer Hunt as Vice Chair. 	
3.2	<i>Minutes / actions of last meeting - Chair</i>	
3.2.1	The minutes of 14 February 2023 were agreed as an accurate reflection of the meeting.	
3.2.2	Outstanding action to be carried forward to the next meeting: Bring area-based tasking terms of reference to next meeting and provide update.	8
3.2.3	All remaining actions have been completed.	
3.3	<i>Finance & resourcing report – Rebecca Freeman</i>	
3.3.1	The finance and resources paper was circulated to Board members prior to this meeting. The 2022/23 financial year closed with an underspend of £28,368. However, this comprises an n underspend on the council's Covid Contain Outbreak Management Fund (COMF) of £9,715 plus an underspend on the PCC project pot of £18,653 both of which can be carried forward into 2023/24 and are ringfenced to fund DHRs.	
3.3.2	Commitments to existing DHRs total £21,000, leaving a balance (ringfenced to new DHRs) of £8,368 (the equivalent of one review). However, both funds must be spent within 2023/24 and cannot be carried forward into 2024/25.	
3.3.3	The CSP needs to consider the funding for domestic homicide reviews from 2024/25 financial year onwards when the OPCC withdraws its financial support for DHRs. Discussions are taking place at a regional level and RF will keep the Board informed.	
3.3.4	In 2022/23 the CSP put in some joint bids into the project pot which were successful. This year there will be two rounds: the first closing at the end of July 2023 and the second in December 2023. The board was requested to consider ideas for potential future bids.	
3.3.5	Action: Board members to inform RF of a title, amount and what they would like to bid for. RF can then take this to the CSP managers meeting, look at what the other CSP's have, reach agreement and then bring this back for agreement. Once agreed, we can then submit the application based on the criteria set by the PCC.	9
3.3.6	Action: CSP members to hold online teams meeting to agree the projects and applications. RF will support CSP board members as required.	10

3.3.7	RF mentioned the idea of safety keyrings designed by the GRAFT team's young people to make them feel safe. This was presented to the VAWG group who really liked it and would like to purchase them for vulnerable women. PC agreed to fund these from his budget.	
3.3.8	PC, as budget holder, expressed thanks to RF for her excellent work in dealing with the grants and liaising with our finance team, OPCC, and CSP Board members.	
3.4	<i>Performance update & new report format – Paul Caswell</i>	
3.4.1	The previously circulated presentation was shared with Board members. The performance format is the development of a dashboard with individual themes within it.	
3.4.2	Action: All Board members to feed back to PC on any amendments they would want to see in the performance update by 22 May 2023.	11
3.4.3	Agreed: The performance update needs to be dynamic as performance pressures change.	
3.4.4	Agreed: Anything by exception needs to be reported.	
3.4.5	We have a statutory responsibility to produce an annual report. This will help RF facilitate the elements of the performance report in effect, into the next annual report as we need to tangibility in terms of outcomes. The leads will take responsibility for reporting.	
3.4.6	The Chair added that this report is really good and is a good foundation to build on.	
3.4.7	PC raised a query as to whether the place based approach will continue in its current format given the changes in police staffing.	
3.4.8	Action: DW to consider how to progress the area-based approach.	12
3.5	<i>Community Trigger quarterly update by exception – Paul Caswell</i>	
3.5.1	There were no community triggers between January – March 2023. There are three potential community triggers at present.	
3.6	<i>Update on domestic homicide reviews – Rebecca Freeman</i>	
3.6.1	One DHR draft report has been shared with the DHR Panel and will be on September's CSP meeting agenda.	
3.6.2	One DHR has just come back from the Home Office with a number of recommendations which RF has been working on with the independent chair. This is now with the DHR Panel for their final approval prior to resubmission back to the Home Office and publication.	

3.6.3	One DHR is in the earlier stages where the Independent Chair will provide a one page brief of immediate learning as there are some things that can be immediately implemented before the review concludes.	
3.6.4	RF has been working on a formal commissioning process for DHR's. East Riding has provided useful information on their process.	
3.6.5	AAFDA, the charity that provides training for domestic homicide reviews and support to families, has consulted with their network members and they have created a written submission for national suggestions around issues that everyone is facing in terms of capacity and some more detailed aspects.	
3.7	<i>CSP review and ASB powers consultation – Rebecca Freeman</i>	
3.7.1	This has been sent out and some organisations are providing their own individual responses. RF is creating a CSP response and would welcome any further feedback.	
3.7.2	Action: CSP Board members to inform RF if they would like to feed into the joint response and / or do their own response by 22 May 2023.	13
3.8	<i>Update on violent crime duty / violence reduction unit – Paul Caswell</i>	
3.8.1	We are an active member of the VPP and have an VPP Coordinator, Gary Peck, in post since November 2022. We have adopted the six P plan which Gary will own and coordinate delivery. We have set up a task group of the specified authorities for delivery of the violent crime duty and are progressing a local strategy and data assessment.	
3.8.2	Serious violence is now a standing agenda item on the CSP board meeting.	
3.9	<i>Annual report – Rebecca Freeman</i>	
3.9.1	The annual report has been previously circulated to CSP Board members.	
3.9.2	RF suggested Board members watch the half hour video Paint the Town Proud which is excellent.	
3.9.4	The chair requested that more data be included in the annual report.	
3.9.5	Action: Board members to review their own sections to add in supplementary data as appropriate by 31 May 2023.	14
3.9.6	Action: RF to add headline statistics to the report and submit to all members for 3 rd week in June 2023 before submission to the PCC.	15
4.	Partner Updates	
4.1	<i>Any other business from partners by exception – All</i>	
4.1.1	<u>Police Changes</u> The Chair discussed the changes within the Policing teams.	

4.1.2	RS said elected members have difficulty with policing changes. The Chair acknowledged that this does happen due to the nature of the role but hopes there will be some consistency for some time.	
4.1.3	The Chair added that he is really looking forward to working with the CSP Board members again.	
4.1.4	NHR requested that the Probation Service inspection be added to the next CSP agenda.	
4.1.5	Action: Probation Service inspection to be an agenda item for the next meeting.	16
4.2	<i>Communications and good news stories</i>	
4.2.1	Please continue to share with RF.	
5.	Papers for information only	
6.1	Franklin Aspire report Violence against women and girls action plan Safer Streets 4	
7.	Date and time of next meeting	
7.1	9.30am on Thursday 21 st September 2023.	

Action Log

Action		Owner
1	Send presentation, video and supporting documents to RF for circulation to the Board.	RB / RF
2	Invite RB and DS to next meeting to provide 15 minute update presentation on Clear Hold Build.	RF
3	Establish a Clear Hold Build project board.	RF / RB
4	The Power of Know presentation and posters to be circulated to Board members.	DC / RF
5	Share VANEL elderly and vulnerable information with PC.	PG
6	The Neighbourhood Networking presentation to be circulated to Board members.	PG / RF
7	Update TOR and recirculate to Board members	RF
8	Provide update on area-based tasking to next meeting and provide update.	DW
9	Board members to inform RF of title, amount and what they would like to bid for out of PCC's project fund.	All Board members
10	Hold online teams meeting to agree the projects and applications	All Board members
11	Provide feedback to PC on any amendments they would want to see in the performance update by 22 May 2023.	All Board Members
12	Consider how to progress the area-based approach.	DW
13	Inform RF if would like to feed into the CSP review and ASB powers joint response by 22 May 2023.	All Board Members
14	Review their own sections to add in supplementary data as appropriate by 31 May 2023.	All Board Members
15	Add headline statistics to the annual report and submit to all members for 3 rd week in June for comment before taking to the PCC.	RF/ All Board Members
16	Probation Service Inspection to be agenda item for the next meeting.	RF

Appendix one: table of acronyms

ASB	Anti-social behaviour
CCE	Child criminal exploitation
CCTV	Closed circuit television
CSP	Community Safety Partnership
DCI	Detective chief inspector
DHR	Domestic Homicide Review
EIYF	Early intervention youth fund
HMSP	Humber Modern Slavery Partnership
MACE	Multi agency child exploitation
MDS	Modern day slavery
NEL	North East Lincolnshire
NELC	North East Lincolnshire Council
NHW	Neighbourhood watch
OCG	Organised crime group
OPCC	Office of the Police and Crime Commissioner
PC	Police constable
PCSO	Police community support officer
PIF	Partnership information form
SAC	Serious acquisitive crime
TOR	Terms of reference
VANEL	Voluntary Action North East Lincolnshire
VAWG	Violence against women and girls
VCSE	Voluntary and community social enterprise
VPP	Violence Prevention Partnership
YOS	Youth Offending Service