

SAFEGUARDING ADULTS BOARD		
<i>Date</i> 29 th November 2023	<i>Time</i> 9:00am	<i>Venue</i> via Teams
<i>Attendees</i>	<p>Darren Downs (DD) (Independent Chair) John Allen (JA) – Principal Social Worker, NELC Jo Barnes (JB) – Chief Executive Officer, Nurtrio Paul Bassett (PB) – Assistant Director Adult Services, NELC (Adults at Risk Sub-Group Chair) Bruce Bradshaw (BB) – MCA Lead, H&NY ICB Katie Brown (KB) - Director of Adult Services, NELC Sue Bunn (SB) – Head of Safeguarding, Focus CIC Nicola Burnett (NB) – Detective Superintendent, Humberside Police (Scrutiny & Assurance Sub-Group Chair) Stacey Chester (SC) – Manager, Cloverdale Care Home Helen Davis (HD) – Place Nurse Director, H&NY ICB Francine Evans (FE) – Joint Service Manager, Cloverleaf Advocacy Melanie Fullbrook (MF) – Local Dementia Services Manager, Alzheimer's Society Nick Hamilton-Rudd – Head of North & North East, National Probation Service Jane Leman (JL) – Managing Director, Lincolnshire Quality Care Services Kirsty Newson (KN) – Operations Manager Primary Care, Care Plus Group Emma Overton (EO) – Policy Practice and Development Lead, NHS H&NY ICB Donna Phillips (DP) - Designated Safeguarding Nurse Adults & Children, Place/NHS H&NY ICB Cllr Stan Shreeve (SS) – Portfolio Holder & Deputy Leader, NELC Tracy Slattery (TS) – Delivery Manager, Healthwatch NEL Janine Smith (JS) – Chief Operating Officer, Navigo Kim Sparkes (KS) – Joint Service Manager, Cloverleaf Advocacy Vicky Thersby (VT) – Head of Safeguarding, NLaG Stewart Watson (SW) – Safeguarding Adults Board Manager, NELC Julie Wilburn (JW) – Strategic Lead for Safeguarding, NHS H&NY ICB Dr Sanjedah Zaro (SZ) – Named Doctor Safeguarding, Primary Care</p>	
<i>Guests</i>	<p>Lydia Golby - Deputy Director of Quality and Nursing, NEL Place – Agenda Item No. 4 Victoria Henley – Community Safety Officer, NELC – Agenda Item No. 6 Spencer Hunt – Assistant Director Safer, NELC – Agenda Item No. 6</p>	
<i>Note taker</i>	(Meeting recorded for the purpose of minute-taking)	
<i>Apologies</i>	<p>Helen Allen – Named Professional Safeguarding, Navigo Lisa Bartlett – Safeguarding Lead, Foresight Michelle Emmerson – Prevention & Development Manager, HFRS Julie Hamilton – Business Support SAB Specialist Lee Mair – Chief Executive Officer, Focus Ellie Monkhouse – Chief Nurse, NLaG Mandy Sparkes – Deputy Manager, Friendship at Home Rhodri Troake - DS, Humberside Police Vicky Thersby – Safeguarding Lead, NLaG</p>	

Non-attendees	Diane Moncaster – East Midlands Ambulance Service	
1. Welcome, Introductions and Apologies - Noted.		
The Chair welcomed all to the meeting; introductions were made and apologies were noted.		
2. Minutes of Previous Meeting/Matters Arising (24 th July 2023) – circulated with Agenda		
The Minutes of the Board Meeting held on 24 th July 2023 were accepted as a true record. It was noted that all actions have been completed except action 2.2 which remains outstanding.		
Actions Agreed	Lead	Deadline
2.1 Administrative support for the MCA Group and updates on MCA training to be discussed.	Darren Downs / Bruce Bradshaw / Emma Overton	Completed
3. Redacted Minutes of Previous Meeting/Matters Arising (24 th July 2023) – circulated with Agenda		
A redacted version had been produced for publication on the SaferNEL website.		
Actions Agreed	Lead	Deadline
3.1 The redacted version of the Minutes of the meeting held on 24 th July to be published on the SaferNEL website if no objections/issues have been raised by 6 th December 2023 to julie.hamilton@nelincs.gov.uk	Julie Hamilton	Completed 13/12/2023
4. SAR 04-23 AD – Report – Emma Overton/Julie Wilburn – circulated with Agenda		
Discussion	The report was presented by Emma Overton, the report author, and a discussion ensued. The recommendations were listed within the report.	
Actions Agreed	Lead	Deadline
4.1 The action plan in respect of SAR 04-23 AD to be presented to the next SAB Executive.	Emma Overton	Completed
4.2 The SAR 04-23 AD Report and its recommendations to be approved, subject to the agreement of NLaG.	Emma Overton / Vicky Thersby	Agreement from NLaG awaited
5. SAR Group Report – Julie Wilburn/Donna Phillips – report circulated with Agenda		
Discussion	The SAR Group Report was presented for approval.	
	Seven open cases:	
	01-22 AA - Findings from collective report to be presented to the Safeguarding Conference scheduled for 17/04/2024.	
	02-22 AB - A second panel hearing held on 21/11/2023 for which additional chronologies and agency reports were collated.	
	03-22 AC - An update is to be provided at the SAR Group scheduled for January 2024.	
Discussion	05-22 AE - A second panel hearing held on 28/11/2023 for which additional chronologies and agency reports were collated.	
	01-23 AA - A single agency investigation has been undertaken. Report to be presented to the next meeting of the SAR Group in January 2024.	
	03-23 AC - A table top review is to be held, with Hull Royal Infirmary invited to attend.	
	04-23 AD - Report presented to the SAB. (previous Agenda Item).	

	<p>Five new referrals have been received and considered by the SAR Group:</p> <p>05-23 AE – An SI had been undertaken into this case. It was agreed that the findings of this would be heard at the next SAR Group to inform the decision making as to whether this case meets the criteria for a SAR.</p> <p>06-23 AF – The Group felt that this case does not meet the criteria for a SAR as there was no evidence of abuse or neglect and a care plan is currently in place with many services involved.</p> <p>07-23 AG - The Group felt that this case does not meet the criteria for a SAR as there is no evidence of abuse or neglect, although self-neglect was evident. No criminal proceedings are being pursued for wilful neglect by the son who was an unofficial carer.</p> <p>08-23 AH - The Group agreed that a single agency case review by Focus be undertaken and presented to a future meeting of the SAR Group.</p> <p>09-23 AI – The information shared to ascertain if the case meets the criteria was limited. The Group agreed that this case provisionally meets the criteria for a SAR, dependent upon the outcome of a scoping exercise to be undertaken. The findings to be presented to the SAR Group in January 2024.</p>		
<i>Actions Agreed</i>		<i>Lead</i>	<i>Deadline</i>
5.1 That the positions within the SAR Group report are noted.		ALL	
5.2 The Terms of Reference for the SAR Group to be refreshed, ensuring that partner agencies' roles and responsibilities are agreed/known.		Donna Phillips	January 2024
5.3 Invitations to future SAR Group meetings to include Darren Downs as SAB Chair.		Julie Hamilton	Completed
6. Patient Safety Incident Response Framework (PSIRF) – Lydia Golby – presentation circulated with Agenda			
<i>Discussion</i>	<p>LG gave a presentation on the Patient Safety Incident Response framework which is a national framework that has been developed for implementing across the NHS to replace the current Serious Incident framework to switch from assurance space to improvement focused. The presentation included:</p> <ul style="list-style-type: none"> • Link to an Introduction to the PSIRF: Introducing the Patient Safety Incident Response Framework (PSIRF): A framework for learning - YouTube • Key changes • The ICB's role • Recommendations for SABs 		
<i>Actions Agreed</i>		<i>Lead</i>	<i>Deadline</i>
6.1 An update on the training situation to be given to a future SAB.		Lydia Golby	
(Lydia Golby left the meeting at this point)			
7. Modern Slavery Annual Report – Spencer Hunt/Victoria Henley – report circulated with Agenda			
<i>Discussion</i>	<p>SH gave a presentation which included:</p> <ul style="list-style-type: none"> • Achievements during April 2023-March 2023 and the difference made • Statistics and activity • Next steps <p>Attachments to the report included:</p> <ul style="list-style-type: none"> • MS Strategy 2023-25 		

	<ul style="list-style-type: none">• MS End of Year Report 2022-23• MS posters• MS resources <p>VH added that MS Champions events are held three times per year with different themes. They last about 90 minutes and have included presentations from the MS helpline, Victim Support, the GLAA. There are currently over 200 champions across Humberside, with 59 in NEL. The MS posters are circulated via the champions to raise awareness. An exhibition is being planned for next year to be held in Grimsby Minster and will last six weeks.</p> <p>Questions raised included: DD – How can agencies be used to provide local intelligence? JB – How can awareness of MS be raised for people with learning disabilities and vulnerabilities?</p>															
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(Comfort break taken 10:25-10:35am)																
8. Updates from Sub-Groups Chairs – circulated with Agenda																
Discussion	<p>8.1 Adults at Risk Sub-Group – Paul Bassett</p> <p>There are plans to test out a different approach to working with people with chaotic lifestyles – self-neglect and hoarding in particular.</p> <p>The key issues are:</p> <ul style="list-style-type: none">• People falling between services/resources.• Recurring theme in SARS outcomes.• Failures in communications between services involved.• Not maximising the impact of involvements from system. <p>This will be done by:</p> <ul style="list-style-type: none">• Approach be made to VCSE re securing a resource to test out a different approach with this cohort.• Agree a test of change for an agreed period of time.• Consider outcomes to be achieved for individuals and the system by adopting this approach. <p>The issue of data and intelligence to provide a bigger picture in NEL remains.</p> <p>8.2 Scrutiny and Assurance Sub-Group – Nicola Burnett</p> <p>Work completed in line with the agreed Terms of Reference was outlined.</p> <ul style="list-style-type: none">• Quality assurance plan• Periodic audits of sub-groups• Collective report on performance across all partnerships• Effective performance frameworks															

	<ul style="list-style-type: none"> • Upskilling across partnerships • Ensuring that the 6 key principle of adult safeguarding underpin activity <p>Data included NRM submissions, intelligence submissions and investigation performance.</p> <p>Key issues:</p> <ul style="list-style-type: none"> • The lack of attendance at sub-group meetings i.e. only five at the meeting on 23/10/2023, which is limiting the ability of the sub-group to conduct audits. • The lack of data and/or the ability for agencies to collate data. <p>The Sub-Group will be presented with the findings of the joint Section 11 Audit which is currently ongoing with the SAB and Safeguarding Children's Partnership. An issue has already been the lack of submitted Section 11 responses by care providers.</p> <p>VT added that NLaG could probably provide some good quality data.</p> <p>8.3 MCA Group – Bruce Bradshaw/Emma Overton</p> <p>LPS Update – the Government has decided that there was insufficient time in this Parliament to introduce Liberty Protection Safeguards.</p> <p>The MCA Group continues to focus on opportunities to improve MCA practice across partners – including in particular by promoting adequate training, having held various event and further events planned.</p> <p>The Group's action plans are currently largely on track – in part this is as a result of reducing ambitions and extending timeframes for completion of actions. Even taking into account a reduction of ambitions, ensuring actions remain on track will be a challenge.</p> <p>Key issues:</p> <ul style="list-style-type: none"> • Lack of resourcing to adequately support the current system continues to risk: <ul style="list-style-type: none"> - Reduced quality of support for those deprived of liberty, without appropriate oversight - Complaints and/ or legal action arising from failure to comply with the law • The Working Group is focused on making operational efficiencies to existing processes to authorise deprivation of liberty (DoL). Local planned change to DoLS assessments may incrementally increase the number of best interests assessments undertaken, which will increase the need for mental health assessments and administration, and possibly advocacy • There is limited capacity to undertake wider strategic work, and therefore progress on such work remains slow. <p>DD confirmed that EO can progress launching/sharing the Strategy with relevant partners.</p>		
	<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
	8.1 Nicola Burnett to attend the Section 11 Audit Challenge Event arranged for 13/12/2023.	Stewart Watson	
	8.2 The revised membership of the Scrutiny & Assurance Sub-Group to be presented to the next SAB for consideration/revision.	Nicola Burnett	5 January 2024
	9. Chair's Visit to Focus – Darren Downs		
<i>Discussion</i>	<p>The SAB Chair had visited Focus and was concerned about the lack of knowledge of the SAB and/or learning from SARs by officers at Focus. Some remembered the MCA training by Oliver McGowan as it had been delivered by people with lived experience and had been very impactful. So learning and its delivery needs to be considered to be effective. Officers at Focus are committed</p>		

	<p>and passionate about their work but understood little of the workings of the SAB and its purpose. This would probably be replicated in other organisations e.g. the Police. How do we become more visible as a partnership and raise awareness of the escalation process?</p> <p>EO added that the MCA Annual Update is taking place on 30/11/2023, delivered by Alex Ruck Keene. This year's update is through the prism of inappropriate reliance on the statutory presumption of capacity and a real local case is being utilised.</p> <p>The latest figures around safeguarding concerns are themselves concerning inasmuch that they have dropped dramatically over recent years, despite the number of SARs and issues that we have in NEL. We have now dropped to 800 and are the lowest in the peer group and the lowest in the region. When looking at the statistics per 100,000 of adults, NEL has gone from about 1018 to 644, again the lowest in the peer group.</p>	
<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
9.1 Focus to look at the safeguarding figures and reporting mechanisms and report back to a future meeting, to provide assurance on the statistics.	Sue Bunn	5 January 2024
9.2 The results of the peer review to be reported to a future meeting.	Katie Brown	2 February 2024 SAB Executive
10. Risk Register (V29) – Katie Brown – circulated with Agenda		
<i>Discussion</i>	<p>KB presented the updated Risk Register and highlighted the following points:</p> <ul style="list-style-type: none"> • A number of risks have been removed as they are no longer relevant. • The 'grey' risks are cross-cutting with other Boards, so are Tri-Board risks, and should be removed from the SAB to avoid duplication. • Risks need to be checked and updated by the lead officer. 	
<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
10.1 Lead officers to review their risks and provide an update to stewart.watson@nelincs.gov.uk by the end of December 2023.	All lead officers	Completed
11. Forward Plan 2024 – Stewart Watson - circulated with Agenda		
<i>Discussion</i>	<p>The Forward Plan for 2024 was presented for discussion. Any additional items can be suggested to stewart.watson@nelincs.gov.uk</p> <p>It was noted that the SAB Annual Report 2022/23 will be presented to the SAB Executive on 18/12/2023, then to the Board on 05/01/2024, following which it is to be presented to the Health & Adult Social Care Scrutiny Panel on 31/01/2024. The Chair had felt some of the submissions for the Annual Report had been too lengthy and did not particularly reflect the safeguarding work undertaken by the organisation/agency so some had been asked to amend these.</p> <p>It was also noted that attendance lists for the Sub-Groups will be presented to each SAB Executive Meeting.</p>	
<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
11.1 Any comments on the Forward Plan and/or additional items to be submitted to stewart.watson@nelincs.gov.uk	ALL	End December 2023

11.2 Attendance lists for each Sub-Group meeting to be submitted to stewart.watson@nelincs.gov.uk for presentation to the SAB Executive Meetings.		Sub-Group Chairs	Future Executive Meetings
12. Lewisham Safeguarding Adults Board: 7-minute briefing – Eileen Dean – Darren Downs - circulated with Agenda			
Discussion	This has been raised as a concern at the National SAB Chairs Network meeting as the issues have been raised in numerous SARs and learning outcomes but it is still happening. The Chair asked agencies to consider and share this 7-minute briefing to prevent further recurrences.		
13. CQC State of Care Report 2022/23 - circulated with Agenda			
Discussion	The CQC State of Care Report 2022/23 was presented for information.		
14. MAPPA Humberside - Annual Report 2022/23 – circulated with Agenda			
Discussion	<p>The MAPPA Humberside Annual Report 2022/23 was presented for information. Nick Hamilton-Rudd encouraged all agencies to look at this as it contains some good information. Many SAB members attend MAPPA and have a huge impact on its successful operation.</p> <p>Nick Hamilton-Rudd offered to prepare a case study which involved a person with very high offending needs, high safeguarding and complex health needs, the management of the case between custody and the community, and also from a safeguarding point of view.</p>		
Actions Agreed		Lead Officer	Deadline
14.1 A case study to be prepared and presented to the next SAB Meeting.		Nick Hamilton-Rudd	5 January 2024
15. DoLS – Q2 2023-24 Report			
Discussion	The DoLS Q2 2023-24 Report was presented for information.		
16. Performance Report (Trends) – Sue Bunn– circulated with Agenda			
Discussion	The Performance Report for Quarter 2, 2023-24 was presented for information.		
17. Training Report – Sue Bunn/Emma Overton – circulated with Agenda			
Discussion	The Training Report for Quarter 2, 2023-24 was presented for information.		
18. Task & Finish Group for SAB Conference – Darren Downs			
Discussion	<p>Healing Manor has been booked for 17th April 2024 (all day).</p> <p>It will be a learning event to include, for example:</p> <ul style="list-style-type: none">• The outcomes of recent SARs• How we deliver training e.g. workshop basis• Visibility and communications <p>The Chair asked how do we get the right attendees? Also any volunteers for its planning? Proposals are to be discussed at the SAB Executive scheduled for 18/12/2023.</p>		
Actions Agreed		Lead	Deadline
18.1 Any volunteers or suggestions for the 2024 SAB Conference to be submitted to darren.downs@live.co.uk		ALL	ASAP

18.2 Proposals for the SAB Conference to be presented to the next SAB Executive Meeting.	Darren Downs	Completed
20. Future Meetings 2024 – Meetings have been arranged for the following dates/times:		
(first Friday in each month, except August, 9am-12noon, in-person) Board – Friday 5 th January 2024, 9am-12noon – Grimsby Town Hall Board – Friday, 1 st March, 9am-12noon – Heritage House, Grimsby CONFERENCE – Wed 17 th April – Healing Manor Board – Friday, 7 th June, 9am-12noon – Grimsby Town Hall Board – Friday, 6 th September, 9am-12noon – Heritage House, Grimsby Board – Friday, 1 st November, 9am-12noon – Grimsby Town Hall (Meeting closed at 12:01pm)		