



Record of Meeting

	NEL Safeguarding Children Partnership Executive
	Venue: Council Chamber, Grimsby Town Hall Date: Thursday 2 nd March 2023 Time: 13:00 – 15:00
	Attendees: C Cook – Independent Chair of NEL SCP J Spencer - Director of Children’s Social Care, NELC J Haxby - Director of Quality and Nursing, ICB H Willis – SCP Manager, NELC Phil Booker – Humberside Police Cllr M Cracknell - Portfolio Holder for Children and Education
	Note Taker – Sally Greetham, Business Support, SCP
1.	Attendance and apologies
	CS M Peach – Chief Superintendent, Humberside Police sent apologies C Cook welcomed all to the first meeting of the SCP Assurance Executive advising the purpose of the group is to ensure that, as the three key strategic leads, the SCP is developing fully and assurance is being provided.
ITEMS FOR DISCUSSION/DECISION	
2.	Minutes from previous SCP Executive Board (15.12.22), SCP Development Day (11.01.23) & Action Logs for both meetings
	The minutes of the SCP Executive meeting held on the 15 th December 2022 were agreed to be a true and accurate record with no matters arising. The minutes of the SCP Development Day held on the 11 th January 2023 were agreed to be a true and accurate record with no matters arising. <u>Action Log- SCP Executive 15.12.22</u> Action 173, 178 and 181 – 194 are complete. Action 178: to meet to discuss how the police and health in other areas are working with Tri-X Update: Close Action. NEL SCP procedures have been developed over the last few months and are due to be launched in April 2023. Action 172: To request internal audit findings from education organisations that have not participated within the Safeguarding in Education audit. Update: Close action. An NEL SCP Education subgroup is being established.

	<p>Action 170: S Impey, with the support of the SCP to lead conversations with frontline practitioners within wider agencies in respect of the SOS Practice Model. Update: Close action. A comprehensive programme of improvement is in place for Children’s Social Care involving a whole scale refresh.</p> <p>Action 139: Develop a proposal to the SCP Executive on a mechanism for ensuring the SCP are informed, sighted on organisational capacity of partner agencies. Update: Close Action. Risks will be identified within the new structure and reporting.</p>
<p>3.</p>	<p>A Common stance in responding to issues as a partnership</p> <p>C Cook stated that SCP partners are energetic and committed to the work of the partnership.</p> <p>C Cook said that he had recently attended a Headteacher’s briefing which was really positive, education are so important in our work. J Spencer advised that a workshop was undertaken with education around early help and is delivering dividends with 16 new Team around the family arrangements being made.</p> <p>J Haxby advised that in respect of the Team around the family Model, she felt there is a gap of a key worker/lead professional to hold the plan and ensure everything is co-ordinated, especially where there was a number of agencies involved in working with a child. J Spencer responded that the hope was that every child who needs a co-ordination of service will have a team around the family and a lead professional. A steering group is in place and will be reviewing the strategy and early help assessment.</p> <p>C Cook advised that should any case become stuck there is the Professional Resolution and Escalation Procedure to follow.</p> <p>It was advised that the work within the SCP Neglect Task and Finish group included discussion around the different tools available. It is important that work between the Neglect Group and the Team around the Family Group aligns. C Cook advised that he is having regular meetings with the sub-group chairs/task and finish group chairs to ensure the alignment.</p> <p>H Willis advised that to date there has been no media interest since the publication of the W sibling Practice Review Report</p>
<p>4.</p>	<p>SCP Resource Requirements and Funding</p> <p>J Haxby gave a presentation in respect of resource requirements and funding for the NEL Safeguarding Children Partnership and the Safeguarding Adults Board.</p> <ul style="list-style-type: none"> • This is a confidential report. • The report was presented to the Joint Executive Group for the Local Authority (LA) and Integrated Care Board (ICB), which meets every Tuesday. • It was confirmed that the Joint Executive Group was created back in 2008 when the Local Authority and the Primary Care Trust combined through a section 75 agreement. Since 2017 the LA and ICB have shared a Chief Executive. The Police have no involvement in the Joint Executive Group. • Key issues identified include: <ul style="list-style-type: none"> ➢ Risk in respect of the lack of resource for the SCP and SAB. ➢ Functions are not robustly delivered. ➢ SAB Board Manager also undertakes other duties include the DASM role

- SCP budget will overspend in future years due to new commitments.
- SCP and SAB jointly contribute £58K to NELC for running costs which includes HR services, Finance services and accommodation costs.
- SCP and SAB contribute £40K to the cost of the Assistant Director for Safer NEL.
- Contributions from key partners varies. ICB contribute a total of £101K to both SCP and SAB (SCP contributions - £31,400)
- The SCP receives a contribution from the Probation Service, yet the SAB does not.
- The SCP Manager and the SAB Manager have said they needed a generic Deputy Manager to cover to several areas and also a resource to link the functions of the board around audit, analysis and communications.
- Options for consideration include
 - Propose that in future the funding is split equally across the 3 statutory partners.
 - NELC to look the core funding for the Assistant Director SaferNEL post. This would free £20K per board.
 - Consider how we recharge and what we are buying in.
- The creation of two Deputy Board Managers would be circa £41K with on costs. Additional administration support to existing work and also to the new functions would be £17,250 for each board.
- Would need to be clear on what support is needed in respect of a communications plan
- Next steps include
 - a meeting with K Brown, Finance Officer to discuss the budgets for both boards.
 - J Spencer to look at funding for the AD SaferNEL post
 - J Haxby to clarify how funding to safeguarding partnerships is made across the Humber.
 - Chief Executive to discuss funding with Lee Freeman (Police).

Discussion:

- It was highlighted that the Humberside Police contribute to 8 safeguarding partnerships.
- P Booker advised we need to look at what each of the three partners deliver against. Rob Walsh to discuss the funding with Lee Freeman
- NELC are currently developing a bid to the DFE and it was confirmed that there was scope with the bid to provide monies for the SCP in the short term, we just need to be clear about what we are asking for. Sector lead improvement partnership.
- It was clarified that the SCP do charge for some of their training, income figures for this can be provided. Further exploration of wider charging can be made.
- Consideration around traded services.
- Consideration around the possibilities of approach to local business/industry for funding. Questions would be around accessing community funding for statutory functions.

C Cook thanked J Haxby for this comprehensive presentation.

5.	SCP Finance Report
	H Willis presented the current financial position of the SCP. The following was highlighted

- The SCP receives funding contributions predominantly from North East Lincolnshire Council (NELC), the Integrated Care Board (ICB) and the Office of the Police & Crime Commissioner (OPCC) (this amount has increased from 15K to 23,400K). The National Probation Service (NPS) contribute £2,184.
- Expenditure is on, payment of wages, the fees for the Independent SCP Chair who's required days was increased from 2 to 4 days per month and the commissioning of Tri-X which is a 3 year contract.
- Remaining monies at the end of a financial year sits in a SCP earmarked reserve (EMAR) to support the following year's activity.
- The remaining monies left from the successful Reform bid also sits within the SCP EMR.
- This financial year will need a £5951 drawdown from the EMR.
- Future budget forecasts do not include monies for mechanisms for independent scrutiny or the commissioning of independent reviews for serious case reviews.
- Over the next 3 years the budget will see an increasing deficit.

Discussion:

- If the costs for the AD and accommodation charges are not made this would go towards the cost of a training officer and the deputy manager.
- Consideration around the post of the deputy manger to include capabilities to coordinate audit requirements and report coordination of the SCP.
- Consideration that instead of having two additional admin posts any potential funding be used for Training Officer. Also, consideration of reducing the two deputy posts to 4 days and then have the 2 days for the Training Officer.
- It was highlighted that until decisions have been made in respect of future income streams and NELC internal recharges we cannot make decisions around future resources.
- A job description and costings for the Deputy SCP Manager posts to be developed.

Action	Lead	Date
H Willis and S Watson to develop a job description and costings for the post of Deputy SCP/SAB Manager	H Willis S Watson	17.04.2023

6. Constitution/Governance Arrangements

H Willis presented the SCP Constitution /Governance Arrangements advising that it works well having everything in one place and explains everything simply.

J Haxby advises that there were corrections that were needed and some missing information especially around how we approach communications and media, that need included. Also how are we going to deliver on some of this, is there a group that would pick up on how we demonstrate we are meeting the principles. H Willis advised this would be undertaken through the SCP structure and workplan, the additions can be made.

Action	Lead	Date
J Haxby to forward required corrections and areas requiring inclusion within the SCP Constitution/Governance	H Willis	31.03.2023

	It was agreed that once the document is finalised that it should be taken to the Strategic Management Group for sign off
7.	Standing Agenda Item/ Safeguarding Training
	<p><u>SCP Training Officer Funding</u></p> <p>It was agreed that this would be a key role for the SCP. Funding for the post would need to be found and will be part of the resource funding discussions.</p> <p><u>Renewal of eLearning training Licences</u></p> <p>H Willis advised that the current licence with the Virtual College runs out on the 23rd March 2023. It was highlighted that at 15th February 2023, 800+ licences had been used. Those agencies using the licences is split across NELC, Health, Early Years providers/Childminders, Schools/Academies and the voluntary sector. There are a number of courses. A large number of courses that we have chosen to be accessible from the Virtual College are only provided via online learning, if we do not get permission for the licences these courses will not be available as part of the SCP training programme including FGM, prevent etc. The cost for 1000 licences for 2023/2024 is £7,500 (£2,500 per statutory partner).</p> <p>Discussion:</p> <ul style="list-style-type: none"> • Consideration of utilising national presentations. • Consideration of what is purchased across by other SCPs. • This the second year that this has been brought to the partnership. • J Spencer asked if there was a reason for not wanting to continue with the Virtual College. J Haxby responded by saying that there needed to understand what was accessible. The police and health have their own internal training, but what wasn't clear is that this is wider than the statutory partners. A joint plan and proposal is required. • Any training bought would need to meet the needs across all professionals and individual agencies. • It was confirmed that NEL are currently only in the early stages of developing on online training package, with no timeframe for the work to be completed. • A Training Officer could take the lead on the development of an NEL online training package • It was suggested that a compare and contrast exercise be undertaken with Lincolnshire around what they do. <p>It was agreed that the Virtual College licences for 2023/2024 would be funding equally by the 3 statutory partners, with payment via invoice.</p>
8.	Professional Resolution and Escalation Procedure
	<p>H Willis that the Quality Assurance Group's review of the Professional Resolution and Escalation Procedure has now been completed, with the document being agreed in principle by Children's Social Care and Health</p> <p>It was agreed that the document should be taken to the Strategic Management Group for sign off.</p>

9.	<p>Local Authority Internal Audit: NEL SCP</p> <p>C Cook advised that a Local Authority Internal Audit of the SCP was commissioned by the previous Director of Children’s Social Care. This is an opportunity for a good health check for the partnership arrangements providing support and learning for the SCP.</p> <p>J Haxby highlighted that it would be difficult for one auditor to audit the partnership and would need to be clear on the remit for the audit. It was suggested that this was part of our independent scrutiny and should be included within the Constitution and Governance document.</p> <table border="1" data-bbox="225 510 1465 622"> <thead> <tr> <th data-bbox="225 510 1082 544">Action</th> <th data-bbox="1082 510 1273 544">Lead</th> <th data-bbox="1273 510 1465 544">Date</th> </tr> </thead> <tbody> <tr> <td data-bbox="225 544 1082 622">H Willis to take forward arrangements for the audit of the SCP to place</td> <td data-bbox="1082 544 1273 622">H Willis</td> <td data-bbox="1273 544 1465 622">31.03.2023</td> </tr> </tbody> </table>	Action	Lead	Date	H Willis to take forward arrangements for the audit of the SCP to place	H Willis	31.03.2023
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10.	<p>Any other business</p> <p>No other business.</p>						
<p><u>Next meeting of the SCP Executive:</u></p> <p>Date: Thursday 17th July 2023 Time: 13:30 – 15:30 Venue: Crosland Suite, Grimsby Town Hall</p>							